



TENDER FOR THE PROVISION OF STAFF MEDICAL INSURANCE COVER

NMK/T/17/MEDICAL INSURANCE/2024-2026

INVITATION DATE: 25th June, 2024

SUBMISSION DEADLINE: 09th July, 2024

TIME: 12:00 NOON

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## SECTION I: INVITATION TO TENDER

1. The National Museums of Kenya (NMK) invites sealed tenders for the provision of Staff In-patient Medical Insurance Cover for a period of two (2) years subject to satisfactory performance.
2. Tendering will be conducted under open competitive tendering method using a standardized tender document and is open to all eligible tenderers. Tenderers will be allowed to tender for one or more items.
3. Interested tenderers may obtain further information and inspect the Tender Document during office hours between 0900 and 1600 hours in the Office of the Chief Procurement Officer at the National Museums of Kenya along Museum Hill. A complete set of tender documents may be obtained upon payment of a non-refundable fee of KES 1,000.00 in cash or Banker's Cheque and payable at the cash office, Heritage Centre, National Museums of Kenya Head Quarters.
4. Tender document may also be viewed and/or downloaded for free from the organization's website: [www.museums.or.ke](http://www.museums.or.ke). Tenderers who download the tender document must forward their particulars immediately to Email: [procurement@museums.or.ke](mailto:procurement@museums.or.ke) to facilitate any further clarifications or addenda
5. Each tender must be accompanied by a tender Security of Kshs. 500,000.00 (five hundred thousand) only, valid for one hundred and fifty (150) days from the date of closing of the tender.
6. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
7. Completed tenders must be returned on or before **09th July, 2024 at 12:00 Noon (EA Time)**.
8. The addresses referred to above are:

### 8.1 Address for obtaining further information and for purchasing tender documents

Office of the Chief Procurement Officer,  
National Museums of Kenya, Headquarters on Museum Road,  
P.O Box 40658- 00100 Nairobi.  
Tel: +254-20-8164134, +254-20-8164135, +254 721308485  
Email: [procurement@museums.or.ke](mailto:procurement@museums.or.ke)

### 8.2 Address for submission and opening of tenders.

Director General,  
National Museums of Kenya, Headquarters on Museum Road,  
P.O Box 40658- 00100 Nairobi.  
Tel: +254-20-8164134, +254-20-8164135, +254 721308485  
Email: [dgnmk@museums.or.ke](mailto:dgnmk@museums.or.ke)

Completed tender documents are to be enclosed in plain sealed envelopes, marked with the tender number, addressed to:

Director General,  
National Museums of Kenya, Headquarters on Museum Road,  
P.O Box 40658- 00100 Nairobi.

and deposited in the tender box provided at the entrance of Earth Sciences Building

9. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
10. Late tenders and those submitted electronically will NOT be accepted.

**SECTION II - INSTRUCTIONS TO TENDERERS**

**2.0 SUBMISSION OF BIDS**

- 2.1 The invitation is open to all reputable insurance underwriters transacting business with reputable underwriters registered in Kenya who have demonstrated good track record in timely settlement of clients' claims.
- 2.2 The bidder must not introduce special clauses and riders that substantially change the substance of the intended cover. Any such riders/special clauses introduced may constitute reason to reject the bid.
- 2.3 The bidder shall show intention to place a bid offer for **category of insurable interest** by completing **bid forms provided in part II of this tender document and labeled Form T1 – T12**.
- 2.4 Where a bidder elects to bid for categories that are less than the entire package the bidder shall fill the forms under the relevant category and mark the other form(s) N/A to denote not applicable.
- 2.5 It is the responsibility of the tenderer to ensure that they thoroughly go through the information provided to enable them adequately complete the bid documents.
- 2.6 For each bid the bidder shall submit bid documents **in two segments**. Segment one will be the technical bid and segment two the financial bid.
- 2.7 Segment one which is the technical bid shall be submitted **in two documents** one which shall be the original document to be clearly marked **“Original Technical bid”** and the other a **replica** of the original technical bid to be clearly marked **“Copy Technical bid”**. The markings should be in capital, bold and prominent letters. The two documents shall be enclosed in an envelope and sealed.
- 2.8 Segment two which is the **financial bid** shall be submitted in two documents one which shall be the original document to be clearly marked **“Original financial bid”** and the other a **replica** of the original financial bid to be clearly marked **“Copy financial bid”**. The markings should be in capital, bold and prominent letters. The two documents shall be enclosed in an envelope and sealed. **Do not disclose your financial bid in the technical bid**

**Both the Technical bid and Financial bid enclosed in their separate envelopes should be inserted in one outer envelope boldly and clearly marked TENDER NO. NMK/T/17/MEDICAL INSURANCE/2024-2026**

- 2.9 All bids must be completed in indelible ink and be **signed** by the bidder or a person duly authorized. Any alteration and over writing should be initialed by the person signing the bid document. **A bid not duly signed shall be considered non responsive and shall be disqualified.**
- 2.10 Where the bidder submits unsealed or improperly marked envelopes the bid will be disqualified and NMK will not assume any responsibility for the bids misplacement or mishandling.
- 2.11 The bidder is responsible for following all the instructions and filling all the forms relevant to the bid appropriately. Any bid not completed in conformity with the tender document shall be disqualified.
- 2.12 The bidder will bear the cost associated with preparation and submission of the bid and NMK will not be responsible for this cost or any other costs incurred by the bidder regardless of the outcome of the tender process.

### 3.0 LANGUAGE AND CURRENCY

The language of the bid and correspondences shall be in English language. Any printed literature furnished by the bidder may be written in another language provided they are accompanied by an accurate English translation of the relevant passages in which case, for purposes of interpretation of the bid, the English language translation shall govern.

### 4.0 TENDER SECURITY, PERFORMANCE BOND AND VALIDITY PERIOD

#### 4.1 TENDER SECURITY

4.1.1 The bid document must be accompanied by a tender security **equivalent of Kshs Five hundred thousand (Kshs 500,000.00)** and valid for not less than one hundred and fifty (150) calendar days from the tender opening date.

4.1.2 The tender security shall be denominated in Kenya Shillings or in another freely convertible currency, and shall be in the form of:-

- a) Cash
- b) A bank guarantee
- c) An insurance guarantee from insurance firms registered and licensed by Insurance Regulatory Authority (IRA) and listed by the Public Procurement Regulatory Authority (PPRA).
- d) A deposit taking microfinance institution, Sacco society, the Youth Enterprise Development Fund or the Women Enterprise Fund
- e) Letter of credit

4.1.3 Any tender not accompanied by a tender security shall be deemed non responsive.

4.1.4 Unsuccessful tenderer' tender securities will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of tender validity

4.1.5 The successful tenderer' tender securities will be discharged upon the tenderer signing the contract and furnishing the performance security, pursuant to paragraph 4.2

4.1.6 The tender security may be forfeited:

- (a) if a bidder withdraws its tender during the period of tender validity
- (b) in the case of a successful bidder, if the bidder fails:

- i) to furnish performance security in accordance with clause 4.2.1 or
- ii) to sign the contract in accordance with paragraph 4.2.2

(c) If the bidder rejects correction of an arithmetic error in the tender

#### 4.2 PERFORMANCE SECURITY

4.2.1 The successful bidder shall be required to provide a performance bond equivalent to 5% of the tender price/annual premium in accordance with the Conditions of Contract, in a form acceptable to NMK.

4.2.2 Failure by the successful bidder to comply with the requirement of paragraph 4.2.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the tender security, in which event NMK may make the award to the next lowest evaluated tender or call for new tenders.

#### 4.3 TENDER VALIDITY PERIOD

The tenders shall remain valid for one hundred and twenty (120) calendar days after date of opening and any tender valid for a shorter period shall be considered non-responsive.

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## 5.0 MODIFICATION AND WITHDRAWAL OF TENDERS

5.1 The bidder may modify or withdraw its tender after the submission provided that written notice of the modification, including substitution or withdrawal of the tenders is received by NMK prior to the deadline prescribed for submission of tenders.

5.2 The bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions of this tender document. A withdrawal notice may also be sent by fax or email but followed by a signed confirmation copy, postmarked not later than the deadline for submission of tenders.

5.3 No tender may be modified after the deadline for submission of tenders.

5.4 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity. Withdrawal of a tender during this interval may result in the tenderer forfeiting its tender security, pursuant to paragraph 4.1.6.

## 6. AMENDMENTS AND REQUESTS FOR CLARIFICATIONS

6.1 At any time prior to the deadline for submission of tenders NMK for any reason whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the tender document by issuing an addendum.

6.2 In order to allow prospective tenderer reasonable time in which to take the amendments into account in preparing their tenders, NMK at its discretion, may extend the deadline for submission of tenders.

6.3 Clarifications may be sought from NMK's Procurement Manager by post, fax or email under the address provided below:

- i) Tel: +254-20-8164134, +254-20-8164135, +254 721308485
- ii) Email address: procurement@museums.or.ke
- iii) Letter hand delivered

6.4 A prospective tenderer requiring any clarification of the tender document may notify NMK in writing at the entity's address indicated herein. NMK will respond in writing to any request for clarification of the tender documents, which it receives not later than three (3) days prior to the deadline for the submission of tenders. Written copies of NMK's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective tenderers that have received the tender document.

6.5 NMK shall reply to any clarifications sought by the tenderer within one (1) day of receiving the request to enable the tenderer to make timely submission of its tender

6.6 After all the tenders have been opened; NMK may seek clarifications on the tender submitted at its discretion. The request for clarifications and the response shall be in writing and no change in the prices or substance of tender shall be sought, offered, or permitted.

## 7.0 PRELIMINARY EXAMINATION AND RESPONSIVENESS

7.1 Tenders will be examined to determine whether they are complete, accurate, properly signed and are generally in order.

7.2 Minor errors that are not material to the outcome of the tender process may be waived by

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NMK at its own discretion.

7.3 Prior to the detailed evaluation, NMK will determine the substantial responsiveness of each tender to the tender document. For purposes of these paragraphs, a substantially responsive tender is one which conforms to all the terms and conditions of the tender document without material deviations. NMK's determination of a tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.

7.4 If a tender is not substantially responsive, it will be rejected by NMK and may not subsequently be made responsive by the bidder by correction of the non-conformity.

## **8.0 EVALUATION AND COMPARISON OF TENDERS**

Tenders shall be evaluated in four (4) stages as follows:

8.1 Preliminary Examination and Responsiveness (Refer to 7.0 above)

8.2 Mandatory requirements

8.3 Technical Evaluation

8.4 Financial evaluation

8.1. Preliminary Examination and Responsiveness (Refer to 7.0 above)

### **8.2 The mandatory requirements**

Failure to meet any one of the mandatory requirements shall be basis for disqualification. It is therefore imperative that the bidder carefully ensures that tenders submitted meet all the mandatory requirements.

#### **8.2.1 Mandatory Requirements to be met by the tenderer**

These are as detailed in the table below:-

NO	MANDATORY REQUIREMENTS	SCORE
	<b>*(All copies attached must be certified by a Commissioner of Oaths as true copies of the original)*</b>	
MR1	Copy of Certificate of Incorporation/Registration	Yes/No
MR2	Current CR12 Certificate from the Registrar of Companies of not more than six(6) months	Yes/No
MR 3	Copy of current Business License from County government where business is located	Yes/No
MR4	Submit original tender security equal to Kshs 500,000.00 in the form stipulated in the tender document	Yes/No
MR5	Copy of valid current registration certificate with the Insurance Regulatory Authority(IRA) for the current year 2024	Yes/No
MR6	Copy of Valid Tax Compliance Certificate from KRA	Yes/No
MR7	Fully serialized/paginated tender document (Original and copy, including copies of attachments) using a numbering machine or typed.	Yes/No
MR8	Staff Strength and Branches-T1	Yes/No
MR9	Copy of audited financial statements/accounts for the last two financial years i.e 2022 and 2023	Yes/No
MR10	Copy of current membership with the Association of Kenya Insurance (AKI)	Yes/No
MR11	Must have been in existence for the last five (5) years	Yes/No
MR12	Provide a list of all the exclusions under in-patient. If the Scheme does not have any exclusions, please confirm the same in writing. If the list or the confirmation is missing then the bidder will be considered as having been non-responsive to this requirement and therefore disqualified	Yes/No
MR13	Tenderer eligibility- dully filled and signed confidential business questionnaire	Yes/No
MR14	Filled, signed, and stamped Self-declaration Form – SD1	Yes/No
MR15	Filled, signed, and stamped Self-declaration Form – SD2	Yes/No
MR16	Filled, signed, and stamped Declaration and Commitment to Code of ethics – SD3	Yes/No
MR17	Filled, signed, and stamped Certificate of Independent tender Determination	Yes/No
MR18	Tenderers must fill each item by indicating as appropriate in column A or B (complied or Not Complied to each item of the table below (Nos 1-5).	Evidence indicating compliance to all items in the table BELOW

	A	B
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No	Requirement	COMPLIED	NOT COMPLIED
1	Medical Cover must be for In-patient under one underwriter and no co-sharing		
2	Age limits must be as follows <ul style="list-style-type: none"> <li>• Employees: <ul style="list-style-type: none"> <li>i. Main member, spouse and up to five (5) child dependents</li> <li>ii. Age limit for main member and spouse to be 18 to 65 years.</li> <li>iii. Children to be covered from birth to 25 years. Children with disability to be covered for as long as they continue to be dependent on the principal member.</li> </ul> </li> </ul>		
3	Conditions to be covered must include Chronic, Congenital, Pre-existing, HIV/AIDS, Ambulance and air evacuation, Maternity, Dental and Optical in In-patient and mental health and psychiatric treatment, pandemics including Covid-19.		
4	Must provide Biometric Identification Systems at no addition premium		
5	Allow direct access to the providers not through owned clinics		

NB: A tender must meet ALL the mandatory requirements to qualify for technical evaluation.

### 8.3 Technical Evaluation

The tenderer will be evaluated to determine their technical and financial strengths. The guiding criteria are as depicted below:

No	Criteria	Score
A.	Track record and references	30
	a) At least five (5) reputable corporate clients at the level of NMK or higher with evidence of over 50 Million per client in General business excluding Motor and Medical Business in form of LPO/LSO/contracts or debit notes in the last three years (2021, 2022 & 2023). NMK will confirm directly with these firms ( <b>one undertaking = 4 marks</b> )	
	b) Recommendations from three(3) corporate clients with full details of their contact persons(email and telephone numbers), summary of service rendered and value of contracts for portfolio handled of Kshs.50 Million and above – ( <b>Each client = 2 marks</b> )	
	c) Must have continuously operated insurance services for the last five (5) years evidenced by	

	<p>annual insurance certificates issued by Insurance Regulatory Authority – (4 marks)</p> <p>i. 10years and above (4marks)</p> <p>ii. 5 years and below 10 years (2 Marks)</p> <p>iii. Below 3 years (1marks)</p>	
C.	<p>Relevant human resource qualification and experience</p> <p>1. Team leader/Principal Officer</p> <p>i. Education <i>with proof in form of copies of academic certificates (3marks)</i></p> <ul style="list-style-type: none"> <li>• Master's Degree (3 marks)</li> <li>• University Degree (2 mark)</li> <li>• ACII/AIIK/CPA/ACAA certified one (1 Mark)</li> </ul> <p>ii. Experience (3 marks)</p> <ul style="list-style-type: none"> <li>• Over Experience Minimum 15 years- Current CV signed and stamped (4 marks)</li> <li>• Equal or over 10 years and below 15 years (3 marks)</li> <li>• Equal or over 5 years and below 10 years (2 marks)</li> <li>• Below five (5) years (1 mark)</li> </ul> <p>iii. Professional Membership (2marks)</p> <ul style="list-style-type: none"> <li>• Current Professional Membership from Institute of Insurance or Equivalent (2marks)</li> </ul>	16
	<p>1. At least three (3) other technical staff.</p> <p>i. Education (4 marks)</p> <ul style="list-style-type: none"> <li>• University Degree and Diploma ACII (4 marks)</li> <li>• Diploma ACII/AIIK certificates (2 mark)</li> <li>• Certificate (ACII) (1mark)</li> </ul> <p>ii. Experience in Insurance sector-(2 marks)</p> <ul style="list-style-type: none"> <li>• Equal or over 5 years 2 marks)</li> <li>• Below three (3) yrs (1 mark)</li> </ul> <p>iii. Professional Membership (2marks)</p> <ul style="list-style-type: none"> <li>• Current Professional Membership from Institute of Insurance or Equivalent (2marks)</li> </ul>	
D	<p>Average Annual Written Premiums in the last two (2) years i. 2022 and 2023 for General &amp; Medical Insurance Covers (Excluding motor insurance premiums)</p> <p>(Attach evidence) (10 marks)</p> <p>i. Equal or over Kshs. 1 billion (10mks)</p> <p>ii. 500 million &gt;=and&lt; 1 Billion (6mks)</p>	10

	<ul style="list-style-type: none"> <li>iii. 200 million &gt;=and&lt; 500million (3mks)</li> <li>iv. Below 200million (1 mark)</li> </ul>	
E	<b>Current ISO Certification or equivalent (5 marks)</b>	5
F	<p>Detailed Operational Plan and Methodology for the purpose of this tender-This will include detailed execution of service, work plan and time frame.</p> <ul style="list-style-type: none"> <li>➤ Claims Management - Turnaround time, handling of loss adjusters etc.</li> <li>➤ Underwriting- Placement of new covers and review of policy documents. Provide details on how this will be done for National Museum of Kenya</li> <li>➤ Copies of Service level Agreement (SLA) showing turnaround time with the underwriters within the last one-year (2022/2023)</li> <li>➤ Attach current (2024) Company profile containing organizational structure and staffing levels.</li> <li>➤ Detailed work plan on which various classes will be implemented including the system available to support the work plan.</li> <li>➤ Communication &amp; Complaints Resolution</li> <li>➤ Key Value Add Proposition</li> </ul>	8
G	<p>Claims Turnaround time – Provide proof in form of signed and stamped discharge vouchers and proof of payment.</p> <ul style="list-style-type: none"> <li>➤ 0 to 30 days - (5 Marks)</li> <li>➤ 30 to 60 days – (3 Marks)</li> <li>➤ 60 to 90 days – (2 Marks)</li> <li>Above 90 days – (1 Mark)</li> </ul>	5
H	<p><b>Financial strength</b></p> <p><b>a) Liquidity Ratio</b></p> <ul style="list-style-type: none"> <li>i) 1 : 2 &amp; above (3marks)</li> <li>ii) 1 : 1-1.99 (1 marks)</li> <li>iii) 1 : 0.5 – 0.99 (0 marks)</li> <li>iv) 1&lt; 0.5 (0 mark)</li> </ul>	3
	<p><b>b) Profitability ratio</b></p> <ul style="list-style-type: none"> <li>i. 20% and above (3 marks)</li> <li>ii. 15% - 19% (2 marks)</li> <li>iii. 10% - 14% (1 marks)</li> <li>v) 1% -9% (0mk)</li> </ul>	3
	<b>TOTAL</b>	80%

NB: Only tenders that attain a score equal to or above 70% of the marks applicable in the technical evaluation stage shall proceed to the financial evaluation stage. Firms that are unsuccessful in all the clusters shall have their financial bids returned unopened.

#### 8.4 Financial Evaluation (20%)

- a) Bidders whose technical proposals will have met technical evaluation criterion described above shall be invited for the opening of the financial proposals. The other financial

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proposals shall be returned unopened. Any effort by a bidder to influence the evaluation or contract award decisions shall result in the rejection of the bidder's proposal.

- b) The Financial Proposals shall be opened publicly in the presence of only the Technically Responsive bidder's representatives who choose to attend. The name of the bidding firm, the technical Scores and the proposed prices shall be read aloud and recorded when the Financial Proposals are opened. NMK shall prepare minutes of the public opening.
- c) The financial proposals will be ranked according to the most economically advantageous bid based on a combined technical (St) and financial (Bid price) (Sf) scores.
- d) The technical specification compliance will have a maximum score (St) of 80 while the evaluated financial proposal will have a maximum score of 20 (Sf).

The financial scores (Sf) of the other bids (F) shall be computed as follows:

$$Sf = 20 Fm/F$$

Where *Fm* is the lowest bid and *F* is the financial bid of the tenderer.

**Total score S = St + Sf**

- e) The financial bids for the bidders with the total scores (S) of 75% and above shall be compared and the lowest bid shall be considered for recommendation of award

## 9.0 CORRUPTION OR FRAUDULENT PRACTICES

NMK requires that all tenderer observe the highest standards of ethics during the procurement process, execution of contracts and during the period the contract is in force. NMK will not enter into a contract with a bidder who has engaged in corrupt or fraudulent practices during the tendering process.

## 10.0 SERVICE PROVIDERS CURRENTLY OR PREVIOUSLY ENGAGED BY NMK

Service providers currently or previously engaged to handle NMK's Insurance portfolio are expected to have demonstrated good performance by ensuring that pending cases are completed. Past performance will be an important part of reference.

## 11.0 NATIONAL MUSEUMS OF KENYA'S RIGHTS

NMK, as the buyer, reserves the right to accept or reject the lowest or any bid without having to assign reason for its actions or at its sole discretion annul the whole tender process and reject all the tenders at any time prior to award without thereby incurring any liability to the concerned tenderer or having any obligation to inform them of the grounds of NMK's actions.

# TECHNICAL BID

## (To be enclosed in a separate envelop from the financial bid)

### SECTION III: TENDERING FORMS

Information sought under part IV shall constitute the basis for technical evaluation. All tenderer must complete Forms marked T1 to T12.

#### Form T I: STAFF STRENGTH AND BRANCHES/OFFICES

Tenderer shall provide in the table below and in reasonably comprehensive manner a **profile of key personnel** that will handle NMK's insurance portfolio clearly explaining what role each will be playing in managing NMK's portfolio. The information provided should be accompanied by curriculum vitae of each member listed in the table and copies of academic qualifications.

NAME	TITLE OR POSITION	ROLE	PROFFESIONAL AND ACADEMIC QUALIFICATION	YEARS OF EXPRIENCE	OTHERS <small>e.g</small> ACHIEVEMENTS AND DECORATIONS

Form T 2

CERTIFICATE OF INDEPENDENT TENDER DETERMINATION

I, the undersigned, in submitting the accompanying Letter of Tender to the

\_\_\_\_\_ [Name of Procuring Entity] for: \_\_\_\_\_

\_\_\_\_\_ [Name and number of tender] in response to the request for tenders made by: [Name of Tenderer] do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of \_\_\_\_\_ [Name \_\_\_\_\_ of Tenderer] that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the Tender will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am the authorized representative of the Tenderer with authority to sign this Certificate, and to submit the Tender on behalf of the Tenderer;
4. For the purposes of this Certificate and the Tender, I understand that the word "competitor" shall include any individual or organization, other than the Tenderer, whether or not affiliated with the Tenderer, who:
  - a) Has been requested to submit a Tender in response to this request for tenders;
  - b) could potentially submit a tender in response to this request for tenders, based on their qualifications, abilities or experience;
5. The Tenderer discloses that [check one of the following, as applicable]:
  - a) The Tenderer has arrived at the Tender independently from, and without consultation, communication, agreement or arrangement with, any competitor;
  - b) the Tenderer has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this request for tenders, and the Tenderer discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
6. In particular, without limiting the generality of paragraphs(5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - a) prices;
  - b) methods, factors or formulas used to calculate prices;
  - c) the intention or decision to submit, or not to submit, a tender; or
  - d) the submission of a tender which does not meet the specifications of the request for Tenders; except as specifically disclosed pursuant to paragraph (5) (b) above;
7. In addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the works or services to which this request for tenders relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;
8. The terms of the Tender have not been, and will not be, knowingly disclosed by the Tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening, or of the awarding of the Contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5) (b) above.

Name \_\_\_\_\_ Title\_\_ Date  
[Name, title and signature of authorized agent of Tenderer and Date]

## Form T3

### CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

#### Instruction to Tenderer

Tender is instructed to complete the particulars required in this Form, *one form for each entity if Tender is a JV*. Tenderer is further reminded that it is an offence to give false information on this Form.

#### a) Tenderer's details

	ITEM	DESCRIPTION
1.	Name of the Procuring Entity	
2.	Reference Number of the Tender	
3.	Date and Time of Tender Opening	
4.	Name of the Tenderer	
5.	Full Address and Contact Details of the Tenderer.	1. Country 2. City 3. Location 4. Building 5. Floor 6. Postal Address 7. Name and email of contact person.
6.	Current Trade License Registration Number and Expiring date	
7.	Name, country and full address ( <i>postal and physical addresses, email, and telephone number</i> ) of Registering Body/Agency	
8.	Description of Nature of Business	
9.	Maximum value of business which the Tenderer handles.	
10.	State if Tenders Company is listed in stock exchange, give name and full address ( <i>postal and physical addresses, email, and telephone number</i> ) of state which stock exchange	

#### General and Specific Details

Sole Proprietor, provide the following details.

Name in full \_\_\_\_\_ Age \_\_\_\_\_

Nationality\_Country of Origin \_\_\_\_\_

Citizenship \_\_\_\_\_

Partnership, provide the following details.

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	Names of Partners	Nationality	Citizenship	% Shares owned
1				
2				
3				

Registered Company, provide the following details.

Private or public Company

State the nominal and issued capital of the Company-

Nominal Kenya Shillings (Equivalent) .....

Issued Kenya Shillings (Equivalent) ..... Give

details of Directors as follows.

	Names of Director	Nationality	Citizenship	% Shares owned
1				
2				

DISCLOSURE OF INTEREST-Interest of the Firm in the Procuring Entity.

Are there any person/persons in..... (*Name of Procuring Entity*) who has/have an interest or relationship in this firm? Yes/No..... If yes, provide details as follows.

	Names of Person	Designation in the Procuring Entity	Interest or Tenderer	Relationship
1				
2				
3				

i) Conflict of interest disclosure

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
1	Tenderer is directly or indirectly controlled by or is under common control with another tenderer.		



2	Tenderer receives or has received any direct or indirect subsidy from another tenderer.		
3	Tenderer has the same legal representative as another tenderer		
4	Tenderer has a relationship with another tenderer, directly or through common third parties that puts it in a position to influence the tender of another tenderer, or influence the decisions of the Procuring Entity regarding this tendering process.		
5	Any of the Tenderer's affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the tender.		
6	Tenderer would be providing goods, works, non-consulting services or consulting services during implementation of the contract specified in this Tender Document.		
7	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Tender document or specifications of the Contract, and/or the Tender evaluation process of such contract.		
8	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the Contract.		
9	Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the tendering process and execution of the Contract?		

**Certification**

On behalf of the Tenderer, I certify that the information given above is complete, current and accurate as at the date of submission.

Full Name \_\_\_\_\_

Title or Designation

\_\_\_\_\_

*(Signature)*      *(Date)*

T4: SELF-DECLARATION FORMS

FORM SDI

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015

I, ....., of Post Office Box ..... being a resident of..... in the Republic of ..... do hereby make a statement as follows:-

1. THAT I am the Company Secretary/ Chief Executive/ Managing Director /Principal Officer/Director of ..... (*insert name of the Company*) who is a Bidder in respect of  
Tender No. .... for.....(*insert tender title/description*) for  
.....(*insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to herein above is true to the best of my knowledge, information and belief.

..... (Title) (Signature) (Date)

Bidder Official Stamp

FORM SD2

SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE

I, .....of P. O. Box.....being a resident of .....  
..... in the Republic of ..... do hereby make a statement as follows:-

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of .....  
..... (insert name of the Company) who is a Bidder in respect of Tender No..... for .....(insert tender title/description) for .....(insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents /subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of..... (insert name of the Procuring entity) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of..... (name of the procuring entity)
4. THAT the aforesaid Bidder will not engage /has not engaged in any corrosive practice with other bidders participating in the subject tender
5. THAT what is deponed to here in above is true to the best of my knowledge information and belief.

.....  
(Title) (Signature) (Date)

Bidder's Official Stamp

DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I, ..... (person) on behalf of  
*(Name of the Business/ Company/Firm)*

declare that I have read and fully understood the contents of the Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal and my responsibilities under the Code.

I do hereby commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement and Asset Disposal.

Name of Authorized  
signatory.....  
Sign.....

Position.....

Office address.....

Telephone.....

Email.....

Name of the Firm/Company.....

Date.....

(Company Seal/ Rubber Stamp where applicable)

Witness  
Name.....  
Sign.....  
Date.....

## SECTION IV: REQUIREMENTS FOR STAFF IN-PATIENT MEDICAL

### 1. EXPECTED BENEFITS

The staff details are as given below:-

Categories	Number of staff	Inpatient limits	Dependants
NM1-NM5 (A)	96	1,000,000	M+5
NM6-NM10 (B)	565	750,000	M+5
NM11-NM14 (C)	461	500,000	M+5
TOTAL	1,122		

The base benefits for staff in-patient medical cover will include but not limited to;

- a. Standard Private Room for category A and B, while category C to get a General Ward bed.
- b. Neonatal and Congenital conditions (including preterm) at Kes. 200,000.
- c. Non accidental dental cover. Category A Kes. 400,000; Category B and C Kes. 300,000
- d. Non accidental optical cover with cataract treatment included. Clinical laser treatment to be considered on case by case basis. Category A Kes. 400,000; Category B and C Kes. 300,000
- e. Post hospitalization at Kes.75,000 within one month after discharge.
- f. Last respect at Kes.120, 000 per life.
- g. All maternity and Caesarean sections at Kes.200,000.
- h. Rehabilitation of employees due to alcohol and drugs abuse for the first three cases for up to Kes.300,000 per employee and NMK to give an authorization letter to before an individual can access the services.
- i. Road and Air evacuation leading to admission
- j In case of a member exhausting their limits, the insurance company to indemnify the member as NMK organizes for reimbursement as per the indemnity clause.
- k. Inclusion of Psychiatric treatment. Category A Kes. 600,000; Category B and C Kes. 400,000
- l. Pre-existing chronic conditions HIV, cancer and related illnesses. Category A Kes. 800,000; Category B Kes. 600,000 and C Kes. 400,000. Newly diagnosed conditions shall be covered up to full inpatient limits of each category.
- m. Corona Virus (Covid 19) cover up to full inpatient limits as per category
- n. Inpatient infertility treatment. Category A Kes. 500,000; Category B Kes. 400,000 and C Kes. 300,000..
- o. Lodger fees cover payable up to 12 years age.
- p. Home care nursing within the inpatient category limits.
- q. Provision for overseas referral.
- r. Any other acceptable and applicable inpatient benefits not expressly indicated herein.

NB: A comprehensive list of service providers in every county for Staff Medical Insurance was to be provided.

### 2. INFORMATION TO BE DISCLOSED BY BIDDER

2.1 Limit of liability/Exclusions, if any:  
 .....

2.2 Special clauses, any

.....

1.2 Details of proposed underwriter (s)

Name of underwriter

Proposed share of risk

(a) .....

(b) .....

SUMMARY OF PROPOSED UNDERWRITER/S AND PERCENTAGE SHARE OF RISK

CATEGORY A: (PROPERTY RELATED INSURANCE COVERS)		PROPOSED UNDERWRITER/S	% SHARE OF RISK
NO	POLICY		
1	STAFF IN PATIENT MEDICAL COVER	1. 2.	

**SECTION IV  
FINANCIAL BID**

(To be enclosed in a separate envelop from the  
Technical bid)

**SECTION V: FINANCIAL SECTION**

- (i) This section constitutes the financial bid segment and for any category of insurable interest policy a bidder is interested with a bid must be placed in the relevant form clearly indicating the annual premium payable both figurative and in words.
- (ii) A bidder **MUST** attach duly signed and stamped **original** quotation(s). Copies and un-signed quotation(s) shall be disqualified.



**FORM F 1: IN-PATIENT MEDICAL COVER**

**I.BASIC PARTICULARS**

1.1 Period of cover 2024/2025 FY &  
2025/2026FY

**2. ANNUAL PREMIUM:**

2.1 Deductibles/riders/Excess applicable, if any

.....  
.....  
.....

2.2 Benefits, if any

.....  
.....  
.....

2.3Tender price/ annual premium

2024/2025 FY amount Kshs: .....  
2025/2026 FY amount Kshs: .....

**FORM F2**  
**PRICE SCHEDULE FORM - SUMMARY OF PREMIUMS**  
**FOR THE YEARS 2024/2025 & 2025/2026**

	CLASS OF INSURANCE	ANNUAL PREMIUMS PAYABLE/ TENDER PRICE 2024/2025 (KSHS)	ANNUAL PREMIUMS PAYABLE/ TENDER PRICE 2025/26 (KSHS)	EXCESS APPLICABLE
F1	NMK STAFF IN PATIENT MEDICAL COVER-			

FULL NAME OF THE COMPANY: .....

NAME OF THE OFFICER SIGNING: .....

POSITION HELD: .....

SIGNATURE: .....DATE.....

Form (b) T 3

FORM OF TENDER

(Amended and issued pursuant to PPRA CIRCULAR No. 02/2022)

Firm Name.....

Address.....

Tender Name .....

Tender No.....Date of this Tender submission:9<sup>th</sup> July, 2024

*(The Tenderer must prepare this Form of Tender ..... with its letterhead clearly showing the Tenderer's complete name and business address. Tenderers are reminded that this is a mandatory requirement.)*

To: ..... [Insert complete name of  
Procuring Entity]

- a) **No reservations:** We have examined and have no reservations to the Tendering document, including Addenda issued
- b) **Eligibility:** We meet the eligibility requirements and have no conflict of interest as specified in the tender;
- c) **Tender/Proposal-Securing Declaration:** We have not been suspended nor declared ineligible by the Procuring Entity based on execution of a Tender-Securing Declaration.  
or  
Proposal-Securing Declaration in Kenya
- d) **Conformity:** We offer to supply in conformity with the Tendering document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods: [*insert a brief description of the Goods and Related Services*];

**Tender Price:** The total price of our Tender, inclusive of discounts, VAT and any other  
cost is Kenya Shillings.....

- e) **Tender Validity Period:** Our Tender shall be valid for the period specified in TDS 7.3 (as amended, if applicable) from the date fixed for the Tender submission deadline specified in TDS 21.1 (as amended, if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (h) **Performance Security:** If our Tender is accepted, we commit to obtain a performance security in accordance with the Tendering document;
- i) **One Tender per tenderer:** We are not submitting any other Tender(s) as an individual tenderer, and we are not participating in any other Tender(s) as a Joint Venture member, or as a subcontractor, and meet the requirements of ITT 3.9, other than alternative Tenders submitted in accordance with ITT 1.4
- j) **Suspension and Debarment:** We, along with any of our subcontractors, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject

**Provision of In-patient staff Medical Insurance Cover**

to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the Procuring Entity. Further, we are not ineligible under the Kenya laws or official regulations or pursuant to a decision of the United Nations Security Council;

k) **State-owned enterprise or institution:** *[select the appropriate option and delete the other] [We are not a state-owned enterprise or institution] / [We are a state-owned enterprise or institution]*

l) **Commissions, gratuities, fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to the Tendering process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity]*

Name of Recipient	Address	Reason	Amount

(If none has been paid or is to be paid, indicate “none.”)

m) **Binding Contract:** We understand that this Tender, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed;

n) **Procuring Entity Not Bound to Accept:** We understand that you are not bound to accept the lowest evaluated cost Tender, the Best Evaluated Tender or any other Tender that you may receive; and

o) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption.

p) **Code of Ethical Conduct:** We undertake to adhere by the Code of Ethics for Persons Participating in Public Procurement and Asset Disposal, copy available from \_\_\_\_\_ (specify website) during the procurement process and the execution of any resulting contract.

q) **Collusive practices:** We hereby certify and confirm that the tender is genuine, noncollusive and made with the intention of accepting the contract if awarded. To this effect we have signed the “Certificate of Independent tender Determination” attached below.

r) **Beneficial Ownership Information:** We commit to provide to the procuring entity the Beneficial Ownership Information in conformity with the Beneficial Ownership Disclosure Form upon receipt of notification of intention to enter into a contract in the event we are the successful tenderer in this subject procurement proceeding.

s) We, the Tenderer, have completed fully and signed the following Forms as part of our Tender:

a) Tenderer's Eligibility; Confidential Business Questionnaire – to establish we are not in

**Provision of In-patient staff Medical Insurance Cover**

any conflict to interest.

- b) Certificate of Independent Tender Determination – to declare that we completed the tender without colluding with other tenderers.
- c) Self-Declaration of the Tenderer – to declare that we will, if awarded a contract, not engage in any form of fraud and corruption.
- d) Declaration and commitment to the Code of Ethics for Persons Participating in Public Procurement and Asset Disposal.

Further, we confirm that we have read and understood the full content and scope of fraud and corruption as informed in “Appendix 1- Fraud and Corruption” attached to the Form of Tender.

Name of the tenderer.....: \*[insert complete name of the tenderer]

Name of the person duly authorized to sign the Tender on behalf of the tenderer: .

.....\*\*[insert complete name of person duly authorized to sign the Tender]

—  
Title of the person signing the Tender.....[insert complete title of the person signing the Tender]

Signature of the person named above:..... [insert signature of person whose name and capacity are shown above]

Date signed [insert date of signing] day of [insert month], [insert year]

\*: NB/In the case of the Tender submitted by a Joint Venture specify the name of the Joint Venture as tenderer.

\*\* : Person signing the Tender shall have the power of attorney given by the tenderer. The power of attorney shall be

## SECTION VI: – SAMPLE FORMS

### SF 1: SAMPLE FORMAT OF TENDER SECURITY FORM

*(To be on the letterhead of the Bank)*

Whereas ..... (Name of the Tenderer) (hereinafter called “the Tenderer”) has submitted its tender dated ..... (date of submission of tender) for Provision of staff medical insurance cover (hereinafter called “the Tender”).

KNOW ALL PEOPLE by these present that that WE ..... (name of the bank) of ..... (address of bank) of ..... (hereinafter called “the Bank”), are bound onto National Museums Of Kenya (hereinafter called “NMK”) in the sum of *(Kshs. ....)* ..... (amount in words and figures) for which payment well and truly to be made to the said NMK, the Bank binds itself, its successors, and assigns by these presents. Sealed with the common seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

THE CONDITIONS of this obligation are:

- 1) If the Tender withdraws its Tender during the period the period of tender validity specified by the Tenderer on the Tender Form; or
- 2) If the Tenderer, having been notified of the acceptance of its tender by NMK during the period of tender validity:
  - (a) fails or refuses to execute the contract if required; or
  - (b) fails or refuse to furnish the performance security, in accordance with instructions to Tenderers.

We undertake to pay NMK up to the above amount upon receipt of its first written demand, without NMK having to substantiate its demand, provided that in its demand NMK will note that the amount claimed by it is due to it, owing to the occurrence of one or both conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including thirty (30) days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

\_\_\_\_\_  
(Signature of the Bank)

SF 2: SAMPLE FORMAT OF PERFORMANCE SECURITY FORM (PERFORMANCE BOND)

(To be on the Letterhead of the Bank)

To: National Museums Of Kenya  
P.O Box 30586 – 00100  
NAIROBI, KENYA

Whereas ..... (*Name of the Bidder*) (Hereinafter called “the Bidder”) has undertaken, in pursuance of Contract No. .... dated ..... 2017 to provide ..... (*Description of services*)(Hereinafter called “the Contract”).

And WHEREAS it has been stipulated by you in the said contract that the Bidder shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the supplier’s performance obligations in accordance with the contract.

AND WHEREAS we have agreed to give the Bidder a guarantee.

THEREFORE WE hereby that we are Guarantors and responsible to you, on behalf of the Bidder, up to a total of ..... (*amount of guarantee in words and figures*), and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the contract and without cavil or argument, any sum or sums within the limits of .....

..... (*Amount in words and figures*) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the ..... day of ..... 2017.

Signature and seal of the Guarantors.

\_\_\_\_\_  
[Name of bank or financial institution)

\_\_\_\_\_  
[address]

\_\_\_\_\_  
[Date]

SF 3: SAMPLE FORM OF CONTRACT

THIS AGREEMENT, made the \_\_\_\_\_ day of \_\_\_\_\_ 20... between NATIONAL MUSEUMS OF KENYA of Post office Box number 30586 – 00100 Nairobi (hereinafter called “NMK”) of the one part and [Name of consultant] of Post Office Number ..... (Hereinafter called “the bidder”) of the other part.

WHEREAS NMK is desirous that the consultant executes the contract for supply, delivery, installation and commissioning of generators (hereinafter called “the goods”) and NMK has accepted the tender submitted by the firm for the execution and completion of such project for the Contract Price of Kshs..... only.

NOW THIS AGREEMENT WITNESSETH as follows: -

- 1.0 In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
- 2.0 The following documents shall be deemed to form an integral part and shall be read and construed as part of this Agreement viz:
  - (i) Terms and Conditions of the Request for Proposal document
  - (ii) Priced Schedule
  - (iii) Notification of award
- 3.0 In consideration of the payments to be made by NMK to the consultant as hereinafter mentioned, the firm hereby Covenants with NMK to execute and complete the project in conformity with the provision of the contract.
- 4.0 NMK hereby covenants to pay the consultant in consideration of the execution and completion of the project the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

Signed for NMK by: \_\_\_\_\_  
Name

In the presence of: \_\_\_\_\_  
CORPORATE SECRETARY

Signed for the consultants’ firm by: \_\_\_\_\_  
Name  
(Who warrants that he is duly authorized to sign)

In the presence of: \_\_\_\_\_



## PART 1: GENERAL CONDITIONS OF CONTRACT

### 15.1. Definitions

15.1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) “The Contract” means the agreement entered into between NMK and the tenderer, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) “The Contract Price” means the price payable to the tenderer under the Contract for the full and proper performance of its contractual obligations
- (c) “The Services” means services to be provided by the tenderer including any documents, which the tenderer is required to provide to NMK under the Contract.
- (d) “NMK” means National Museums Of Kenya, the organization sourcing for the insurance services
- (e) “The Service Provider” means the organization or firm providing the services under this Contract.
- (f) “commencement date and duration of the contract” means the date the contract starts and period it will take to complete the contract
- (g) “GCC” means the General Conditions of Contract contained in this section.
- (h) “SCC” means the Special Conditions of Contract
- (i) “Day” means calendar day

### 15.2. Application

These General Conditions shall apply to the extent that they are not superseded by provisions of other part of the contract

### 15.3. Standards

The services provided under this Contract shall conform to the standards mentioned in the schedule of requirements.

### 15.4. Use of Contract Documents and Information

15.4.1 The Service Provider shall not, without NMK’s prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of NMK in connection therewith, to any person other than a person employed by the Service Provider in the performance of the Contract.

15.4.2 The Service Provider shall not, without NMK’s prior written consent, make use of any document or information enumerated in Clause 6 above.

15.4.3 Any document, other than the Contract itself, enumerated in Clause 6 shall remain the property of NMK and shall be returned (all copies) to NMK on completion of the contract’s or performance under the Contract if so required by NMK.

### 15.5. Patent Rights

The Service Provider shall indemnify NMK against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the services under the contract or any part thereof.

## **15.6 Performance Security**

- 15.6.1 Within twenty eight (28) days of receipt of the notification of Contract award, the successful tenderer shall furnish to NMK the performance security where applicable in the amount specified in SCC
- 15.6.2 The proceeds of the performance security shall be payable to NMK as compensation for any loss resulting from the tenderer's failure to complete its obligations under the Contract.
- 15.6.3 The performance security shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to NMK and shall be in the form of either cash or a bank guarantee
- 15.6.4 The performance security will be discharged by NMK and returned to the Candidate not later than thirty (30) days following the date of completion of the Service Provider's performance of obligations under the Contract, including any warranty obligations, under the Contract.

## **15.7. Delivery of services and Documents**

Delivery of the services shall be made by the Service Provider in accordance with the terms specified by NMK in the schedule of requirements and the special conditions of contract

## **15.8. Payment**

- 15.8.1 The method and conditions of payment to be made to the Service Provider under this Contract shall be specified in SCC
- 15.8.2 Payment shall be made promptly by NMK, but in no case later than sixty (60) days after submission of an invoice or claim by the Service Provider

## **15.9. Prices**

- 15.9.1 Prices charged by the Service Provider for Services performed under the Contract shall not, with the exception of any price adjustments authorized by NMK, vary from the prices quoted by the tenderer in its tender or in NMK's request for tender validity extension the case may be. No variation in or modification to the terms of the contract shall be made except by written amendments signed by the parties.
- 15.9.2 Contract price variations shall not be allowed for contracts not exceeding one year (12 months)
- 15.9.3 Where contract price variation is allowed the variation shall not exceed 10% of the original contract price
- 15.9.4 Price variation requests shall be processed by NMK within 30 days of receiving the request.

## **15.10. Assignment**

The Service Provider shall not assign, in whole or in part, its obligations to perform under this Contract, except with NMK's prior written consent.

## **15.11. Termination for Default**

- 15.11.1 NMK may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Service Provider terminate this Contract in whole or in part:

- (a) if the Service Provider fails to provide any or all of the services within the period(s) specified in the Contract, or within any extension thereof granted by NMK.
- (b) If the Service Provider fails to perform any other obligation(s) under the Contract
- (c) If the Contract in the judgment of NMK has engaged in corrupt or fraudulent practices in competing for or in executing the contract

15.11.2 In the event NMK terminates the contract in whole or in part, it may procure, upon such terms and in such manner as it deems appropriate, services similar to those un-delivered, and the Service Provider shall be liable to NMK for any excess costs for such similar services. However the Service Provider shall continue performance of the contract to extent not terminated.

#### 15.12. Termination for Insolvency

NMK may at any time terminate the contract by giving written notice to the Service Provider if the Service Provider becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Service Provider, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to NMK.

#### 15.13. Termination for Convenience

15.13.1 NMK by written notice sent to the Service Provider, may terminate the contract in whole or in part, at any time for its convenience. The notice of termination shall specify that the termination is for the procuring entities convenience, the extent to which performance of the Service Provider of the contract is terminated and the date on which such termination becomes effective.

15.13.2 For the remaining part of the contract after termination NMK may elect to cancel the services and pay to the Service Provider an agreed amount for partially completed services.

#### 15.14 Resolution of Disputes

15.14.1 NMK and the Service Provider shall make every effort to resolve amicably by direct informal negotiations and disagreement or disputes arising between them under or in connection with the contract

15.14.2 If after thirty (30) days from the commencement of such informal negotiations both parties have been unable to resolve amicably a contract dispute either party may require that the dispute be referred for resolution to the formal mechanisms specified in the SCC.

#### 15.15. Governing Language

The contract shall be written in the English language. All correspondence and other documents pertaining to the contract, which are exchanged by the parties shall be written in the same language.

#### 15.16. Applicable Law

The contract shall be interpreted in accordance with the laws of Kenya unless otherwise expressly specified in the SCC.

#### 15.17 Force Majeure

The Service Provider shall not be liable for forfeiture of its performance security, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

## 15.18 Notices

15.18.1 Any notices given by one party to the other pursuant to this contract shall be sent to the other party by post or by Fax or Email and confirmed in writing to the other party's address specified in the SCC.

15.18.2 A notice shall be effective when delivered or on the notices effective date, whichever is later.

## PART II - SPECIAL CONDITIONS OF CONTRACT

Notes on Special Conditions of Contract:

1. The special conditions of contract shall supplement the General conditions of contract and wherever there is a conflict between the GCC and the SCC, the provisions of the SCC herein shall prevail over those in the GCC.
3. specific conditions of contract with reference to the general conditions of contract:

General Conditions of contract reference	Special conditions of contract
15.9.1	Premium price shall include all applicable government taxes and fixed through-out the contract period
15.14	a) resolve amicably by direct informal negotiations and disagreement or disputes  b) If after thirty (30) days from the commencement of such informal negotiations both parties have been unable to resolve amicably a contract dispute, such dispute shall be settled by a sole arbitrator under the Arbitration Act. The arbitrator shall be appointed by agreement between the parties or in default of agreement by the Chairman of the Kenya Chapter of Chartered Institute of Arbitrators
15.16	Applicable Law  Laws of Kenya

## SECTION VII: APPENDICES

### APPENDIX I

#### ALL RISKS -COMPUTER AND CONTENTS

##### SUMMARY OF COMPUTER EQUIPMENT AND COMPONENTS FOR 2024/2026

	Item description	Qty	Model	Serial Number	Value Kshs	Location
1	Personal computer	1	Dell	CQY4VB	76,000.00	DASM
2	Personal computer	1	Dell	CV100D2	76,000.00	DASM
3	Personal computer	1	Dell	CVV40D2	76,000.00	DASM
4	Personal computer	1	Dell	CV35OO2	76,000.00	DASM
5	Personal computer	1	Dell	7KY4VB2	76,000.00	DASM
6	Personal computer	1	Dell	HQM3VB2	76,000.00	DASM
7	Personal computer	1	Dell	26W4VB2	76,000.00	DASM
8	Personal computer	1	Dell	4X24VB2	76,000.00	DASM
9	Personal computer	1	Dell	B124VB2	76,000.00	DASM
10	Personal computer	1	Dell	CHW4VB2	76,000.00	DASM
11	Personal computer	1	Dell	DIZ4VB2	76,000.00	DASM
12	Personal computer	1	Dell	JFW4VB2	76,000.00	DASM
13	Personal computer	1	Dell	CWD7OD2	76,000.00	DASM
14	Personal computer	1	Dell	4FZ4VB2	76,000.00	DASM
15	Personal computer	1	Dell	BGW4VB2	76,000.00	DASM
16	Personal computer	1	Dell	D324VB2	76,000.00	DASM
17	Personal computer	1	Dell	9IZ4VB2	76,000.00	DASM
18	Personal computer	1	Dell	DWY4VB2	76,000.00	DASM

19	Personal computer	1	Dell	IKY4VB2	76,000.00	DASM
20	Personal computer	1	Dell	30Z4VB2	76,000.00	DASM
21	Personal computer	1	Dell	22X4VB2	76,000.00	DASM
22	Personal computer	1	Dell	9NM3VB2	76,000.00	DASM
23	Personal computer	1	Dell	H2W4VB2	76,000.00	DASM
24	Personal computer	1	Dell	22Z4VB2	76,000.00	DASM
25	Personal computer	1	Dell	I5V4VB2	76,000.00	DASM
26	Personal computer	1	Dell	DPY4VB2	76,000.00	DASM
27	Personal computer	1	Dell	4XY4VB2	76,000.00	DASM
28	Personal computer	1	Dell	CXO80D2	76,000.00	DASM
29	Personal computer	1	Dell	BZV4VB2	76,000.00	DASM
30	Personal computer	1	Dell	98Z4VB2	76,000.00	DASM
31	Personal computer	1	Dell	JIZ4VB2	76,000.00	DRC
32	Laptop	1	HP 15	CND640IWJG	70,006.00	ZOOLOGY
33	Laptop	1	HP 430	5CD55184JN	97,800.00	NNM
34	Projector	1	Epson EBX31	WE8FG80493L	71,500.00	IPR Director's
35	Laptop	1	LenovoB51	MP11AMK3	96,280.00	IPR Director's
36	Laptop	1	LenovoB51	MP11E5PG	96,280.00	IPR PAO
37	Laptop	1	LenovoB51	MP11E5RK	96,280.00	IPR COR
38	Laptop	1	LenovoB51	MP11AMJT	96,280.00	IPR P.Accountant
39	Personal computer	1	Dell-3020	CFPZQ52	85,000.00	IPR Therapeutics
40	Personal computer	1	Dell-3020	CFY0R52	85,000.00	IPR PR&marke
41	Personal computer	1	Dell-3020	CFTYQ52		IPR Registry

### Provision of In-patient staff Medical Insurance Cover

					85,000.00	
42	Personal computer	1	Dell-3020	IGNDL52	85,000.00	IPR COR secretary
43	Personal computer	1	Dell-3020	2PB9DD2	85,000.00	IPR - ICT
44	Personal computer	1	Dell-3020	6N35C82	85,000.00	IPR- Direct. Secre
45	Personal computer	1	Dell-3020	CN02HTXX	72,500.00	Finance-Grace
46	Projector	1	Sony	7001667	394,980.00	PR & marketing
47	Camera	1	Digital	912054001219	46,500.00	Admin Manager
48	Printer	1	Laserjet P2035	VNC4B27325	37,000.00	PM&E
49	Laptop	1	LenovoB51	IHZFL72	119,000.00	Admin Manager
50	Laptop	1	LenovoB51	HS03762	120,000.00	Planning
51	24" Monitor	1	Led IPS	722538-001	43,400.00	DASM- Milewa
52	Laptop	1	LenovoB51	01128COOAA	63,000.00	MSA Archaeology
53	Printer	1	HP PROMFP	CNB7J54G3J	25,000.00	Central Region
54	Printer	1	Epson L220	VG5K-025292	23,000.00	Uhuru Gardens
55	Laptop	1	Dell Ins. 3542	CXJ0J52	65,000.00	Uhuru Gardens
56	Scanner	1	photo scanner	CN57ICB0BO	35,480.00	Botany- Peris K
57	Personal computer	1		6T7HDD2	125,420.00	Botany- Peris K
58	Laptop	1	Dell DCDY262	2904788602	120,000.00	Financial Controller
59	Laptop	1	Dell DCDY262	OBSP662	120,000.00	Finance - Garama
60	Laptop	1	Dell DCDY262	316P662	120,000.00	Finance- Faith
61	Uninterrupted supply	1	Mecer 3KVA	83321603100874X	90,670.00	ICT- Monda
62	Biometric Reader	1	Reader 7Pcs	Suprema	1,344,000.00	HR/ICT



63	Home theatre	1	Samsung	OACPI2QH4000 52	39,000.00	NNM - curator's
64	Personal computer	1	Dell	2XC4M82	87,950.00	E. Science Wario
65	Personal computer	1	Dell	605YP52	87,950.00	E. Science Wario
66	Personal computer	1	Dell optiplex702 0	6K22P52	87,950.00	Finance- Kagure
67	Personal computer	1	Dell optiplex702 0	2ST8M82	87,950.00	Finance-
68	Personal computer	1	Dell optiplex702 0	4Y9FC82	75,200.00	Procurement- Agnes
69	Laptop	1	Dell latitude	IYF2062	133,980.00	Botany- Vivian
70	Laptop	1	Dell notebook	GB8T062	133,980.00	Botany-Vivian
71	Gel Doc Imaging system with Lenovo Laptop	1	Lenovo LCD	E1448A & PF0YMU25	945,000.0 0	Zoology
72	Laptop	1	Dell	N6HJ2WB2	119,000.00	Marketing Office
73	Laptop Apple Macbook Pro	1	Apple	C02S32WDFVHS	194,880.00	CBD Bar-Coding
74	Mini Refrigerator	1	hotpoint	I000072986	12,295.00	Conservation IPR
75	Laptop	1	HP Envy	PCID09731100405 F2	99,000.00	Dr. Adoyo IPR
76	Dental Kit	1	Fight-O- Matic	361537265	20,400.00	Theraupetics IPR
77	Dental Kit	1	Tooth-A- Matic	371531441	46,308.00	Theraupetics IPR
78	Printer PROM476dn	1	HP laserjet	CNB8H6R5VJ	59,160.00	Director IPR
79	Personal computer	1	Dell	CGNWQ52	55,947.00	ICT –IPR
80	Personal computer	1	Dell optiplex302 0	I873L52	55,947.00	ICT-IPR
81	Lawn Mower	1		I50102510804	56,995.00	Kapenguria
82	Television set	1		01T73KFG503625	37,000.00	Kapenguria
83	Laptop	1	HP	CND604OXHB		Kitale –Curator

### Provision of In-patient staff Medical Insurance Cover

					42,000.00	
84	Laptop	1	Dell 8GB	28645904306	90,000.00	Angela Kabiru
85	Laptop	1	Dell 8GB	27487065098	90,000.00	Angela Kabiru
86	Laptop	1	Dell core is4GB	28331442794	85,000.00	Angela Kabiru
87	Camera	1	Nikon L340	90044007	24,000.00	Angela Kabiru
88	Camera	1	Nikon L340	90087744	24,000.00	Angela Kabiru
89	Camera	1	Nikon L340	90087745	24,000.00	Angela Kabiru
90	Laptop Satellite	1	Toshiba	8f041802S	82,750.00	NNM Curator's
91	Printer	1	HP3835	CN59M2524B	17,950.00	NNM Curator's
92	Personal computer	1	Dell 9020	89SL8C2	71,920.00	NNM Curator's
93	Mac Book Laptop	1	Mac Book	C02RR3VAFVH5	250,000.00	ICT - Monda
94	32" LED Monitor	1	LG 32"	32LF520A-TA-BT5F	44,312.00	Nairobi Gallery
95	CCTV Camera	1		8MCKT	35,000.00	Exhibits
96	CCTV Camera	1		455699XJMG	35,000.00	Exhibits
97	CCTV Camera	1		2BQX4GMHN	35,000.00	Exhibits
98	Air conditioner	1		LS-H366NIDO	191,516.00	ICT server room
99	Camera	1	Nikon & accesso	6136926	60,000.00	Audio/Visual
100	Scanner digital	1	HP convertor		10,149.00	Audio/Visual
101	Video Camera	1	Sony NX100HXR	2208560	203,000.00	Audio/Visual
102	Personal computer	1	Dell 380	488CG2S	58,900.00	Tullov project
103	TFT Monitor	1	Dell 17"	ODJ331-71616-9BD	24,000.00	Botany
104	Personal computer	1	Dell	JM4HW	103,000.00	Botany

105	Personal computer	1	HP	4CEI08056Z	75,000.00	Ornithology
106	Printer	1	HP 1525	C0F1100635	32,000.00	Dr. Njoroge Ornitho
107	Satelite Laptop	1	Toshiba L755	IC110328W	78,000.00	PPO – Ms. Kithaka
108	Satelite Laptop	1	Toshiba L755	IC110320W	78,000.00	ICT- Busolo
109	Othorpaedic chair	1	mettalic		52,000.00	Procurement- Rose
110	Air conditioner	1		QOJPPDCC70072 0K	143,840.00	ICT-Server room
111	Laptop	1	Toshiba satelite	Z5036185W	132,820.00	ICT-IPR
112	Laptop	1	Toshiba satelite		132,820.00	TID – IPR
113	Data Projector	1	Toshiba TDP	40606060	168,780.00	ICT- IPR
114	Printer	1	Laserjet 1320	CNKJP02219	32,500.00	Procurement- IPR
115	Personal computer	1	Pentiumiv sun		79,500.00	Animal resource IPR
116	Printer laserjet	1	laserjet 1320	CNMJR21923	32,500.00	Animal resource IPR
117	Weighing scale	1	Avery		210,000.00	Animal resource IPR
118	PABX	1	Panasonic KXTD20	5JBVK05215	560,280.0 0	Switchboard – IPR
119	Personal computer	1	Dell &17" monito	982QBB1	78,000.00	Director IPR
120	Personal computer	1	17" Dell	CNOFJ179641806	78,000.00	REPRO Health IPR
121	Scanner	1	HP5590C	CN6955ROHM	18,000.00	REPRO Health IPR
122	LCD Projector	1	EIKI-LC-SB15	G3YAI028	135,000.00	REPRO Health IPR
123	Server	1	HP Proliant	GB8724J3FJ	458,900.0 0	ICT-IPR
124	Laptop	1	D630		99,000.00	Dr. Taracha
125	Personal computer	1	Dell	DIWQGQJ	78,000.00	Admin IPR
126	Personal computer	1	Dell	42000J		Diagnostic IPR

### Provision of In-patient staff Medical Insurance Cover

					78,000.00	
127	Personal computer	1	Dell	SPLWG0J	68,000.00	Director IPR
128	Printer	1	HP P2014	CNCJ650173	29,000.00	Diagnostic IPR
129	Laptop	1	D630		82,000.00	Director IPR
130	Personal computer	1	optiplex Dell	GX360	83,500.00	Audit IPR
131	Uninterrupted supply	1	APC		95,000.00	TID – IPR
132	Personal computer	1	Dell	JX3MH4L	75,000.00	Procurement- IPR
133	Laptop	1	Toshiba	59063108100	90,000.00	PAO- IPR
134	Digital Camera	1	Sony	8672573	52,749.00	REPRO Health IPR
135	Analyzer chemistry Excel	1	3306	33061529	568,300.00	Animal resource IPR
136	Personal computer	1	Dell 360	OT571R-64180-98G	83,500.00	TID – IPR
137	Haemotokrit 210	1	Hitachi	0092010300	72,000.00	Pathology IPR
138	Refrigerator	1	LG	002NLR0001Q8	40,995.00	TID – IPR
139	Laptop Qosmic	1	Toshiba		185,000.00	REPRO Health IPR
140	Personal computer	1	Dell Optiplex	C86Q5BS	85,000.00	ICT-IPR
141	Personal computer	1	Dell Optiplex 360	4XMLH4J	81,000.00	General labs IPR
142	Personal computer	1	Dell optiplex 760		85,000.00	Director IPR
143	Personal computer	1	Dell optiplex 360	8RBRK4J	72,000.00	Director IPR
144	Refrigerator	1	Hitachi	Z440AUK6(A)	60,000.00	REPRO Health IPR
145	Refrigerator	1	Hitachi	291000050	60,000.00	REPRO Health IPR
146	Freezer	1	Sanyo SF-CJOK	I0030000448R	64,600.00	ASD/TID
147	Freezer	1	Sanyo C50	I006000150R	64,600.00	General labs IPR
148	Personal computer	1	Dell optiplex380	OU417N-641802KPM	72,500.00	Finance – IPR

**Provision of In-patient staff Medical Insurance Cover**

149	Personal computer	1	Dell optiplex		72,500.00	Admin IPR
150	Personal computer	1			72,500.00	maintenance IPR
151	Nitrogen tank	1	Locator -4	GFC02BI02	512,000.00	General labs IPR
152	upright freezer	1	ULT-80C	X02R-234508-XR	1,284,500.00	General labs IPR
153	Personal computer	1	dell optiplex780	OU769H-72872-17ML	83,500.00	PR/Education IPR
154	Personal computer	1	Dell optiplex 380		76,000.00	Procurement IPR
155	Personal computer	1	dell	OU417N-64180-OGLS	85,000.00	Library – IPR
156	Refrigerator	1	Bosch	453429	91,495.00	General labs IPR
157	1.5ltrs Vacuum oven	1	NVEVO18	06-0719	251,493.00	General labs IPR
158	Wolf camera lense	1		A061/558045	36,087.00	Hirola project
159	handheld GPS	1	Garmin Legend	753759084653	24,920.00	Hirola project
160	Prostaff rangefinder	1	Nikon 550 laser	B0014S162Q	41,920.00	Hirola project
161	Personal computer	1	Dell optiplex 380	937BS	76,000.00	Grant support office
162	Weighing scale	1	M12001 mettler	B032058784	96,000.00	General labs IPR
163	C02 Incubator	1	HH-CP-T	7134326251	355,500.00	General labs IPR
164	Brush cutter 43C	1	Hypetek	00283	129,000.00	Physical Opera. IPR
165	Laptop	1	Toshiba R630-138	9A153490H	82,000.00	Female Repro IPR
166	Personal computer	1	Dell optiplex380	IR2SSBX	75,000.00	ASD/TID - IPR
167	Scanner	1	scanjet 8270	CNOBIA0475	99,500.00	TID/Malaria IPR
168	Printer	1	canon	EKX230001	31,500.00	Grant support office
169	Laptop	1	HP630	5CB12033WW	72,500.00	NCD office IPR
170	DSTV Decoder	1	DSD	I131MCMW7U20616	15,300.00	Admin IPR

### Provision of In-patient staff Medical Insurance Cover

171	Water Distiller	1	L304	6418	118,000.00	General labs IPR
172	Deionizer	1	Cyclon	FI-L-100118	282,880.00	TID - IPR
173	Dias Till	1	Cyclon	FI-L-100052	200,032.00	TID - IPR
174	Reservoir	1	Cyclon	FI-L-100061	87,248.00	TID - IPR
175	Printer	1	HPM121	CNG7CCNOHR	40,000.00	Director IPR
176	Reverse Osmosis	1	RO	I03TDS-UV	58,000.00	Admin- IPR
177	Uninterrupted supply	1	APC 1.5KVA	AS1045112615	37,000.00	General labs IPR
178	Laptop	1	Toshiba	4A113749H	90,000.00	Finance- IPR
179	Solar heating system	1			186,000.00	ASD Colony IPR
180	Laptop	1	Toshiba	2B418004K	90,000.00	ASD
181	Projector	1	Sony EX100	5015157945M	55,000.00	ICT –IPR
182	Personal computer	1	Dell	TFR2201032	48,700.00	ASD – IPR
183	Laptop	1	Toshiba		60,030.00	TID/ASD IPR
184	24KBTU air conditioner	1	LG		175,000.00	TID – IPR
185	3.0 KVA uninterrupted power supply	1	APC smart	AS124146346	105,920.00	Fax room IPR
186	1.5KVA uninterrupted power supply	1	APC	5S243T15793	37,500.00	Pathology IPR
187	Personal computer	1	HP 3400	66370601S202	72,500.00	Male Repro IPR
188	Personal computer	1	HP 6200		85,000.00	Mwethera Repro IPR
189	Printer	1	HPM 1212		27,500.00	Male Repro IPR
190	Printer	1	HPM 1212		27,500.00	Jael Repro IPR
191	24 KBTU air conditioner	1	LG	208HANK00183	175,000.00	REPRO Health IPR

192	Server	1	Dell Pow Edge240	AS1230246059	670,105.00	ICT - Finance HQS
193	Printer	1	Laseerjet color	CNC-HB-49656	28,500.00	Lamu conservation
194	Television set	1	Samsung 14"	MPXE-3YABB- 00907J	12,500.00	Lamu
195	Ticketing server	1			423,400.0 0	NNM
196	Database Server	1		FCDOC400	417,600.00	NNM
197	Application Server	1		FCDOE400	417,600.00	NNM
198	POS Printer	1		EA7013	32,480.00	NNM
199	POS Printer	1		EA7019	32,480.00	NNM
200	POS Printer	1		EA6778	32,480.00	NNM
201	Bar code reader	2		F71KO742IXT	41,760.00	NNM
202	Bar code reader	1			20,880.00	NNM
203	Card reader	2	Debit/Credit		44,080.00	NNM
204	Card reader	1	Debit/Credit		22,040.00	NNM
205	Trap electronic doors	12	Ticket reader		3,340,800. 00	NNM
206	Server Hard drives additional	5p c s			125,000.00	ICT server room
207	Printer	1	HP 1525	CNF1100635	32,000.00	Ornithology
208	Personal computer	1	Dell optiplex 390	HBDHTS1	85,000.00	Finance Salaries
209	Printer	1	HP	CNF106635	32,000.00	Ornithology
210	Personal computer	1	Dell optiplex390	LH200EA#B13	80,000.00	Zoology
211	Personal computer	1	Dell optiplex390	B8B28R1	67,000.00	Human Resource
212	Drilling machine	1	Black & Decker	2012/07/58	15,000.00	Maintenance HQS

213	Geographical Positioning system	2		2DV103666;2DV10375	116,000.00	Ornithology
214	Laptop Latitude E6330	1	Dell	BQXTTBW1	122,500.00	Botany Dr. Masinde
215	Uninterrupted supply	1	APC	BR650CII00VA	47,560.00	Procurement HQS
216	Uninterrupted supply	1	APC	Y5IIII163032	47,640.00	Procurement HQS
217	Digital Camera	1	Sony	ICDUX532F/SCE	16,000.00	project Tseikuru
218	Uninterrupted supply	1	APC	02N00N6418-OCBS	29,000.00	Development
219	TFT Monitor	1	Dell		20,000.00	Development
220	BTU Air conditioner	1		QOJRPDCD300747A	140,000.00	ICT server room
221	BTU Air conditioner	1		QJRPDCD300740W	140,000.00	ICT server room
222	Laptop	1	Toshiba C850-B917	555704926370567q	105,500.00	Legal office
223	Uninterrupted supply	1	APC	USI2II021250	29,000.00	Legal office
224	Uninterrupted supply	1	5KVA	EW21501208160005	280,000.00	NNM-ticketing
225	Uninterrupted supply	1	1.4KVA	EW21501208160006	85,000.00	NNM-ticketing
226	Printer	1	HP	6CM22615BH	17,000.00	Butterfly hse Msa
227	Battery e-ticketing machine	1	170AH 6in 1	EW21501201816005	192,000.00	NNM -ticketing
228	Photocopier	1	Kyocera M2035IN	LVW3204370	104,000.00	Legal office
229	3 in 1 Printer, copier & scanner	1	HP	CNJ8F272C6	17,000.00	Mama Ngina PA's off
230	Photocopier	1	canon	QZK2723417	340,000.00	Principal curator FJ
231	Photocopier	1	Xerox	QLM2565604	85,000.00	MOTCO
232	Camera	1	Sony	8654872	17,500.00	MOTCO
233	Personal computer	1	HP 500B	5CD3051K4M	75,000.00	Public Beach/MOTCO



234	3 in 1 Printer, copier & scanner	1	canon	CND8F2N9MH	115,000.00	MOTCO
235	Personal computer	1	Dell optiplex 790	6WVFS1	70,000.00	CBD
236	Laptop	1	ASUS	J4NOBC089541183	52,000.00	Tullov Dr. Kiura
237	Camera	1	Nikon L810	90010238	49,000.00	Tullov Dr. Kiura
238	Laptop	1	Toshiba C660	3C053510KDC19V	68,000.00	NNM- Art Fund
239	Laptop	1	Toshiba C660	3CO53668000PC19V	68,000.00	NNM -Art Fund
240	Laptop	1	Toshiba C660	C850-22T	40,000.00	Dr. Kiura
241	Camera digital	1	Nikon DS100	5041064	79,000.00	CBD Dr. Oyieke
242	Geographical Positioning system	1		2DV291997	30,000.00	Dr. Kiura
243	Printer laserjet	1	HP Pro400	PHHGB04289	35,000.00	cultural heritage
244	Camera digital	1		90111951	26,995.00	Dr. Kiura
245	DVR machine	1		201306287316	60,000.00	Nairobi Gallery
246	Laptop satellite	1	Toshiba satellite	L830-B358	90,000.00	Dr. Kiura
247	Camera infrared	1		VG133902013624013	20,000.00	Nairobi Gallery
248	Camera infrared	1		VG133902013624014	20,000.00	Nairobi Gallery
249	Air conditioner	1	BTU CS-66C3-E2	JAAOWAD210-72549	67,000.00	FJ conservation
250	Air conditioner	1	BTU CS-66C3-E2	JAAOWAD210-72072	67,000.00	FJ conservation
251	Camera infrared	1		VG133902013624016	20,000.00	Nairobi Gallery
252	Camera infrared	1		VG133902013624017	20,000.00	Nairobi Gallery
253	Camera infrared	1		VG133902013624018	20,000.00	Nairobi Gallery
254	Camera infrared	1		VG133902013624019	20,000.00	Nairobi Gallery
255	Camera control panel	1		3209561E	25,000.00	Nairobi Gallery
256	Infrared monitor	1		CND7200GQ8		Nairobi Gallery

### Provision of In-patient staff Medical Insurance Cover

					12,000.00	
257	Personal computer	1	Dell	4DP6NW1	92,800.00	Procurement HQS
258	Camera infrared	1		VG133902013624 010	20,000.00	Nairobi Gallery
259	Camera infrared	1		VG133902013624 011	20,000.00	Nairobi Gallery
260	Camera infrared	1		VG133902013624 012	20,000.00	Nairobi Gallery
261	Camera infrared	1		VG133902013624 015	20,000.00	Nairobi Gallery
262	Personal computer	1	Dell optiplex 7010	4Q2V8X11028406 7045	104,500.00	Finance-cash office
263	Personal computer	1	Dell optiplex 7010	F53V8X13296056 266	104,500.00	ICT - Khadija
264	Personal computer	1	Dell optiplex 7010	CZPGNWI28280 472049	104,500.00	Finance - Jama
265	Personal computer	1	Dell optiplex 7010	8W0V8X1346672 2533	104,500.00	Procurement - Karen
266	Printer laserjet	1	laserjet Pro200	CNFIM06309	43,800.00	REPRO Health IPR
267	Personal computer	1	Dell optiplex 7010	67NMMXII35241 24069	104,500.00	ICT- Gilbert
268	Personal computer	1	Dell optiplex 7010	13524124069	104,500.00	ICT- Lawrence
269	Laptop HP	1	HP	CND5182X68	49,800.00	Legal office
270	Uninterrupted supply	4	IKVA		100,000.00	Human Resource
271	Personal computer	1	Dell optiplex 3020	HIXZCX1	73,819.00	Planning Unit
272	Uninterrupted supply	1	IKVA	441412302035	25,000.00	Archaeology
273	Chest freezer	1	Ramtons	J819461314800006 3	34,495.00	Snake park
274	Personal computer	1	HP PRO3500 MT	TRF34808HC8/C NC	52,500.00	FJ curator's office
275	Printer laserjet	1	HP PRO 400	CND8F8ND8V	69,400.00	Human Resource
276	Uninterrupted supply	1	IKVA	US-1301082443	79,000.00	REPRO Lab B IPR
277	Vaporiser Tec3	1	Fluotec	405494	98,000.00	ASD -Surgery room
278	Personal computer	1	Dell optiplex 7020	8TPCW22	95,000.00	Director General

### Provision of In-patient staff Medical Insurance Cover

279	Chest freezer	1	Westpoint	500134WES12070 037	107,000.00	ASD-PM ROOM
280	Personal computer	1	Dell optiplex 390	CN-084J9Y-71300	71,300.00	Dr. Jael's office
281	Uninterrupted supply	1	1.5KVA APC	5S1307T16370	37,500.00	Dr. Ozwara's office
282	Laptop	1	HP DV7300	2CE321118Y6	113,400.00	Dr. Jael's office
283	Negative40/86 degrees celcius Freezer	1		0813-1000949	1,236,821.0 0	TID freezer room
284	Printer HP	1	PRO 400 M475	CND8FY6Y3B6	65,000.00	Director's sec IPR
285	Printer HP	1	Pro P160dn	VNF3B53973	20,486.00	Library - IPR
286	Personal computer	1	HP Pro3400	TRF3190GJ2	65,600.00	Library - IPR
287	Centrifuge Haematocrit	1		0013405-03	120,000.00	Rodent Lab
288	Projector	1	Sony VPL- EX242	5000814	82,940.00	NMK Natural products
289	Printer laserjet	1	HP Pro351A	CNFGV00216	33,350.00	NMK Natural products
290	Personal computer	1	Dell optiplex 780	8J78P4J	65,000.00	Pollination project
291	Personal computer	1	Dell optiplex 9010	6BYRYX1	95,500.00	NMK Natural products
292	Personal computer	1	Dell optiplex 9010MT	6BYYYYX1	88,900.00	NMK Natural products
293	Personal computer	1	Dell optiplex 9010MT	99YYYYX1	88,900.00	NMK Natural products
294	Tattoo Machine	1			81,200.00	ASD IPR
295	Personal computer	1	Dell optiplex 9010	J8YXYX1	85,000.00	Sen. Accountant IPR
296	Ultrasound Detector	1	Type D200	12019;12018	56,000.00	Zoology- mammalogy
297	Ultrasound Detector	1	Type D240	6057	117,000.00	Zoology - mammalogy
298	Laptop toshiba	1	Satellite C660	9A583027K	64,000.00	Pollination project
299	Generator	1	8943	120504YD	170,000.00	Karen Blixen
300	Chest freezer	1	westpoint WBLQ5612	BD55OX.00856E4 LC004	250,000.0	NMK TID Anne Mwaura

					0	
301	Chest freezer	1	Westpoint	BD55OX00856E4 HC046	250,000.00	IPR TID barcoding PJ
302	Pressure tank	1	Vessel		70,000.00	Maintenance IPR
303	Personal computer	1	Dell	3-RD2002	80,000.00	Audio/Visual
304	Uninterrupted supply	1	IKVA	SUS1312082496	38,000.00	Audio/Visual
305	Uninterrupted supply	1	IKVA	3B133OX01346	29,000.00	Maintenance- IPR
306	Geographical Positioning system	1		2DR412998	18,000.00	Ichthyology
307	Camera	1		91015192	49,000.00	Ichthyology
308	Laptop	1	HP	HP-C01323C013	46,000.00	Kabarnet
309	Uninterrupted supply	1	BX1100C1	3B1345X30785	29,000.00	Procurement
310	Generator	1		MB6000D 6KVA	195,000.00	Lamu
311	Projector	1		TULK3Y00171	74,000.00	Lamu
312	Air conditioner	1	Samsung		120,000.00	Lamu
313	Printer HP PRO	1	HP		38,400.00	Lamu
314	24" Sony Monitor	1	LED	S0127533281E	24,000.00	CBD
315	Laptop	1		8E056182U	90,000.00	Tullow project
316	Uninterrupted supply	1	1.5KVA	NS132177016	41,000.00	Audio/Visual
317	Camera with 16GB card & case	6	Nikon P520	91009961;9101508 6	320,310.00	TID Barcoding IPR & Hq
318	Laptop	1	HP	5CB42315Q	64,500.00	Botany
319	Cisco Switch	1	2960 POE 24 port	FCQ170943QS	181,326.00	ICT based at RISSEA
320	Personal computer	1	Dell optiplex 3020	GN84712; 5FB4712	147,060.00	Botany
321	Personal computer	1	Dell optiplex 7010	7PN0232	120,000.00	Archaeology
322	Laptop	1	Toshiba	48274053W		Financial

### Provision of In-patient staff Medical Insurance Cover

					114,000.00	Controller
323	Fax machine	1	Canon B150	255444	28,520.00	DG's office
324	Printer laserjet	1	HP laserjet	CNHJ594R6	33,500.00	Finance
325	Refrigerator	1	LG	38GCE349	28,500.00	DG's office
326	Television set	1	Panasonic LCD "32"	MS830597	79,994.00	DG's office
327	Photocopier	1	Canon NP6317	445199114-83694	811,150.00	Administration HQS
328	Fax machine	1	Canon H11042	2406492420	18,500.00	Administration HQS
329	Photocopier	1	Nashuatec 3212	PQGT709427A	78,500.00	Administration HQS
330	Headset	1	Plantronics	Q626	38,500.00	Administration HQS
331	Secretarial set	1	Panasonic	HA1906	30,000.00	Administration HQS
332	Telephone	1	GSM- Kencell	4HBKAO-32962	29,696.00	Switchboard HQS
333	Telephone	1	GSM - Safcom		31,320.00	Switchboard HQS
334	PABX	2		AF4E48004;AF5E 16009	630,040.0 0	Administration HQS
335	Cooling system Fan	1		J3096096	42,000.00	Administration HQS
336	Pulsar Evaluation	1	Sanyo		203,481.00	Administration HQS
337	Vacuum cleaner	1	Panasonic		45,000.00	Administration HQS
338	Laptop	1	Toshiba	7CBKB132357	130,000.00	Administration HQS
339	Personal computer	1	Toshiba	73050644P	140,220.00	Administration HQS
340	Printer	1	Hewlett Packard	8940CJN70615	35,000.00	Administration HQS
341	Personal computer	1	compaq	AI07533W909	79,000.00	Administration HQS
342	Printer	1	HP1200 laserjet	88028K622122	32,000.00	Administration HQS
343	Personal computer	1	Dell	CNOR35747804G AQ	116,000.00	Administration HQS
344	Printer	1	HP laserjet			Administration

**Provision of In-patient staff Medical Insurance Cover**

			1320		20,416.00	HQS
345	Uninterrupted supply	2			85,000.00	Administration HQS
346	Photocopier	1	sharp		361,920.00	Administration HQS
347	Personal computer	1	Dell		86,250.00	Administration HQS
348	Laptop	1	Toshiba	77u-7ADA	81,770.00	Administration HQS
349	Personal computer	1	Dell		86,250.00	Administration HQS
350	Microscope	2	Olympus		187,000.00	Archaeology
351	Microfilm reader	1		204603	33,000.00	Archaeology
352	Plane value graph	1	IKM		105,000.00	Archives
353	CD player with amplifier	1	Compaq &HP1200	CNCJD16479;682 640DW	60,000.00	Audio/Visual
354	XCLR	2	BEB3IHTL	413963/413964	57,250.00	Audio/Visual
355	Audio mixer	1	LEM SC30		118,500.00	Audio/Visual
356	CD player	1	LEM MX	9771020022	40,210.00	Audio/Visual
357	Voltage stabilizer	1	Sollatek	CWQ00201332	80,000.00	Audio/Visual
358	Micro lens	1	Nikon	FM-10	65,000.00	Audio/Visual
359	Editing control unit	1	Sony	2018545	826,339.00	Audio/Visual
360	Printer	1	HP P2055N		35,000.00	ICT hqs
361	Projector	1	HX Pro	FH3AA09656	300,000.00	Audio/Visual
362	Betacam	1	Sony CDP 2700	602010	79,000.00	Audio/Visual
363	Scanner	1	RDR- GX380BZ	CN08AVH061	35,350.00	Audio/Visual
364	Speaker & stand	1	Sony	SRP-P270	55,000.00	Audio/Visual
365	Audio Player	1	Sony	A3KK02289	78,000.00	Audio/Visual
366	DFS 300P	1	Sony	NMXP200		Audio/Visual

**Provision of In-patient staff Medical Insurance Cover**

					150,000.00	
367	Video typewriter	1	Sony	20573	400,000.00	Audio/Visual
368	Video Camera	1	Sony	2791107	100,000.00	Audio/Visual
369	Battery charger	1	Digital sony	1110410	35,000.00	Audio/Visual
370	Cooler	1		27115	60,000.00	Audio/Visual
371	Projector LCD	1	Nikon	215085	80,000.00	Audio/Visual
372	Personal computer	1	dell optilex GX380	3B1021X49210	68,200.00	ICT - Hqs
373	Camera & accessories	2	Nikon	DW-26X/PK-13	40,000.00	ICT- Hqs
374	Personal computer	9	dell optilex GX380	BOKS6BS;6CKS6 BS	581,400.00	ICT - Hqs
375	Personal computer	7	dell optilex GX380	6wWMS6BS; MBXS6BS	452,200.00	ICT - Hqs
376	Lens	1	Sony	225125	60,000.00	Audio/Visual
377	DVD player	1	Sony	I002300051	38,500.00	NNM
378	Camera	1	Nikon	500C/M	30,000.00	Audio/Visual
379	Ros light with stands	1	RDS Velbon	8046045/7842516	60,000.00	Audio/Visual
380	Lens	2	Kodak carousal	6436724/6392382	60,000.00	Audio/Visual
381	Camera	1	Pentax	110- 000076;1100000 75	22,560.00	Audio/Visual
382	Cash safe	1	steel		76,698.00	NNM
383	Digital Camera	1	Olympus camedia	PW -201	20,000.00	Audio/Visual
384	Camera	2	Leicafax with lenses	28MM- 70MM/75M	20,000.00	Audio/Visual
385	17" TFT monitor	1	Dell	CN-0K437D;n-	32,000.00	Public Relations
386	Personal computer	1	Dell	CN0G503N	66,200.00	Finance Hqs
387	Laptop	1	Toshiba	451512		Palynology

					70,000.00	
388	Personal computer	1	dell optiplex GX380	FNIWT4J	66,200.00	Palaeontology
389	Power packs	1	National		35,000.00	Palaeontology
390	Enlargers	1	Hitachi	PP-WF	46,300.00	Palaeontology
391	Video Camera	1	Panasonic M3000	70943805	20,000.00	Palaeontology
392	Video Camera	2	Sony CCD TR850	IDHBH26/D3HB0 039	60,000.00	Audio/Visual
393	Betacam adaptor	1	VA300P	43062	800,000.0 0	Audio/Visual
394	Television set	1	Sony 2135M3	I0638	80,000.00	Audio/Visual
395	Overhead projector	1	Apollo	I043391	30,000.00	Audio/Visual
396	Television set	1	Sony KV-921	95081104	40,000.00	Audio/Visual
397	Film projector	1	Bell & Howell	1986290	25,000.00	Audio/Visual
398	Video editing processor	1	JVC	B032390	60,000.00	Audio/Visual
399	Microphone	1		14714539	85,000.00	Audio/Visual
400	DVD recorder	2	Sony	416736232/EVPX1 504B	158,800.00	Audio/Visual
401	Screen H/duty DVD player	1			55,000.00	Audio/Visual
402	Television set	1			329,900.0 0	Audio/Visual
403	Camera stand	1		SOI-2001625-2	53,186.00	Audio/Visual
404	Digital heavy duty Camera	1	Sony CDP 2700	2691309	110,000.00	Audio/Visual
405	Monitor/mixer	1	Sony	6617611	140,000.00	Audio/Visual
406	Monitor	1	Sony	602010	80,000.00	Audio/Visual
407	Personal computer	1	Iyama	2502532	152,691.00	Audio/Visual
408	Personal computer	1	Compaq	0116150024- 082/EF35C4	50,000.00	Audio/Visual



409	Personal computer	1	compaq	3308611/MIS4HA1 40305	50,000.00	Audio/Visual
410	Laptop	1	Toshiba	78014507	80,000.00	Audio/Visual
411	Personal computer	1	compaq	IA029J300-600- G/5127	140,000.00	Botanic Gardens
412	Laminator	1	BC30120	HA10535	18,000.00	Botanic Gardens
413	Personal computer	1	Compaq Proliant	98012550	65,000.00	Botanic Gardens
414	Personal computer	1	Dell	919ABIICJ843/387 2C722	56,000.00	Casting
415	Laptop	1	Toshiba	Y7399491	76,000.00	Katherine Ngugi
416	Printer	1	Epson DFX8500	4780G-KA1-16TE	116,000.00	Payroll Human resource
417	Printer	1	Dell	LLN0017593	216,680.00	ICT - Hqs
418	Personal computer	1	Intel Xeon 3050	CN-3517-47804- 4AIL7K0	156,000.00	ICT - Hqs
419	Server	1		310G4P/N- 418038-421	142,000.00	ICT - Hqs
420	Uninterrupted supply	2	Smart 2KVA APC	JS0728008391;JS0 728007372	188,859.00	ICT - Hqs
421	Personal computer	1	Dell	HG4PBIJ	116,000.00	ICT - Hqs
422	Personal computer	1	Dell	GH05NDIJ	116,000.00	ICT - Hqs
423	Personal computer	1	Dell	7FPBIJ	116,000.00	ICT - Hqs
424	Personal computer	1	Dell	FZF3301	95,000.00	ICT - Hqs
425	Blower	1	Black & Decker		21,000.00	ICT - Hqs
426	Laptop	1	Toshiba		86,250.00	ICT - Hqs
427	Laptop	1	Toshiba	12030429CU	90,000.00	ICT - Hqs
428	Freezer	1	Sanyo	807907	360,000.0 0	Conservation lab
429	X-ray diffractometer	1	hycool	215-22360-02	1,365,000. 00	Conservation lab
430	Cooler	1	Zojirushi	111870		Education

### Provision of In-patient staff Medical Insurance Cover

					29,000.00	
431	Humidifier	1	SE IVO Japan	EAAH40K	62,000.00	Conservation lab
432	Illuminator	1		S-102	65,000.00	Conservation lab
433	Scale	1		31174	24,000.00	Conservation lab
434	Scale	1	Pouch man12	7314661	80,000.00	Conservation lab
435	Laminator	1	elektra Backum	135339	24,000.00	Conservation lab
436	Compressor	1	Dewalt	LT50	115,000.00	Conservation lab
437	Electric drill	1	Dewalt	200159	24,000.00	Conservation lab
438	Personal computer	1	Compaq	190916-601	90,000.00	Exhibits
439	Personal computer	1	Compaq	MXB40505CD	146,900.00	Exhibits
440	Printer	1	laserjet	CNCJJ66140	36,400.00	Exhibits
441	Personal computer	1	Compaq	8806BK520762	90,000.00	Exhibits
442	Personal computer	1	Deskpro	6523SX8Z704E	88,000.00	Exhibits
443	Personal computer	1	HP	8749BK520298	77,500.00	Exhibits
444	Laptop	1	Toshiba	48684926A	80,000.00	Herbarium
445	Personal computer	1	HP	8015DZRN0091	90,000.00	Herbarium
446	Printer	1	HP	25765	32,000.00	Herbarium
447	Germination cabinet	1	LEEC	129	74,000.00	Herbarium
448	Drier	1	ME-68	3029	34,000.00	Herbarium
449	Oven	1	ISR50	930076	18,000.00	Herbarium
450	Refrigerator	1	250 Jencon	1A000002	25,000.00	Herbarium
451	Germination cabinet	1	Prior S112	7104-01LR	74,000.00	Herbarium
452	Microscope	1	Precision Salter	90994	50,000.00	Herbarium

453	Balance	1		S002598	25,000.00	Herbarium
454	Hygroskop	1	SANPLATEC	3566008	24,000.00	Herbarium
455	Refrigerator	1	LEC R6	917624	27,000.00	Herbarium
456	Deep freezer	1	Qualitair	32D1208609	29,000.00	Herbarium
457	Air conditioner	1	WESCOR (HR 33T)	135501	32,000.00	Herbarium
458	Microscope	1	Wild Heerberg	1638714087N	35,000.00	Herbarium
459	Air conditioner	1			24,000.00	Herbarium
460	Microscope	2	Leica Wild M3B	294997/269242	70,000.00	Herbarium
461	Refrigerator	1	Bosch	7.01E+16	18,000.00	Herbarium
462	Illuminator	2		53230133/800872	33,000.00	Herbarium
463	Deep freezer	1	Chest		30,000.00	Herbarium
464	Printer	1	laserjet	ES57R120GV	35,000.00	Herbarium
465	Personal computer	1	Dell	G55NDIJ	116,000.00	Herbarium
466	Personal computer	1	Dell	H7T00	95,000.00	Herbarium
467	Personal computer	1	Dell	G64IY	95,000.00	Herbarium
468	Personal computer	1	HP	CNOR351747804 4AIL6T6	116,000.00	Herbarium
469	Scanner	1			28,000.00	Herpetology
470	Microscope	1	Leica 2000	144655	50,000.00	Herpetology
471	Freezer	1	LEC		30,000.00	Herpetology
472	Refrigerator	1	Lec	31587	35,000.00	Herpetology
473	Personal computer	1	HP	HV0S51R27	32,000.00	Ichthyology
474	Personal computer	1	Compaq	8352459	65,000.00	Ichthyology
475	Personal computer	1	Compaq	8026CTL80		Ichthyology

**Provision of In-patient staff Medical Insurance Cover**

					66,500.00	
476	Personal computer	1	HP	8743BK52421	70,000.00	Ichthyology
477	Laptop	1	HP	3CF8103VDP	89,700.00	Zoology
478	Microscope	8	Wild Heerberg	223247;223235;182321	272,000.00	Zoology
479	Microscope	2	Compound	223229 ; 85116	70,000.00	Zoology
480	Refrigerator	2	LEC/BT/VIRTIS	T201SL/R2255L	70,000.00	Zoology
481	Deep freezer	1	LEC	24DX24	191,000.00	Zoology
482	Oven	1	Polaroid		30,000.00	Zoology
483	Slide scanner	1	HP	M802499C	25,000.00	Zoology
484	Generator	1	Honda	EM6502	43,000.00	Zoology
485	Globe positioning system	1	kodak	Map 330X	63,000.00	Zoology
486	Television set	1	sharp	I72651	42,000.00	Zoology
487	Projector	2	HP	7697310683/311228	165,000.00	Zoology
488	LCD Projector	1	compaq	CN1SWA1836	49,000.00	Zoology
489	Personal computer	1	Compaq	887BK621608	94,900.00	Zoology
490	Personal computer	1	Toshiba	R233KHL300003	87,000.00	Zoology
491	Laptop	1	Toshiba	S1261820GSS460-0	78,000.00	Zoology
492	Personal computer	1	Dell	C4GDX15	74,000.00	Zoology
493	Personal computer	1	Dell		74,000.00	Zoology
494	Personal computer	1	Dell	CC4PBIJ	116,000.00	Zoology
495	Personal computer	1	Dell	537HA01	95,000.00	Zoology
496	Printer	1	Hewlett Packard	CNHJ5BMC3	28,000.00	Kenrick
497	Printer	1	HP	ES872180BK		Legal office

**Provision of In-patient staff Medical Insurance Cover**

					30,000.00	
498	Refrigerator	1	Bosch	700508100-847	35,000.00	Kenrick
499	Plasma television	1	Sony KU-XG25M80	ALU53DHQ700157W	146,300.00	Kenrick
500	Generator	1	Bosch	201006673	54,000.00	Nairobi Museum
501	Television set	1	Sony Plasma	2017493	73,000.00	Nairobi Museum
502	Deep freezer	1	KOWA		60,000.00	Ornithology
503	Telescope	6	VIKING	74825;74861;162768;66657	85,000.00	Ornithology
504	Globe positioning system	5	Compaq	36089972;35712300	50,000.00	Ornithology
505	Personal computer	1	Dell	1X08F-PMGP6TA	90,000.00	Ornithology
506	Laptop	1	compaq	LXE980C012840	63,000.00	Ornithology
507	Personal computer	1	Dell	8Z7H401	85,000.00	Ornithology
508	Digital camera	1	canon	1920755445	63,000.00	Ornithology
509	Photocopier	1	Digital sharp	AR5316	140,000.00	Ornithology
510	Server Laicia	1	20TB	16361503022047UH	340,000.00	Audio/Visual
511	Personal computer	1	Mackintosh classic II	C5Q7901	85,000.00	Ornithology
512	Server Laicia	1	20TB	16361503022021UH	320,000.00	Audio/Visual
513	Personal computer	1	Dell	49L8901	85,000.00	Audio/Visual
514	Personal computer	1	HP	GHM7901	85,000.00	Audio/Visual
515	Laptop	1	HP		79,000.00	Ornithology
516	Freezer	1	Sony		29,000.00	Osteology
517	Compressor	1	Sibir Deluxe	9-61939	500,000.00	Palaeontology
518	Refrigerator	1	LG	124370		Palaeontology

### Provision of In-patient staff Medical Insurance Cover

					15,000.00	
519	Microscope	1	Compound		35,000.00	Palaeontology
520	Personal computer	1	HP	AD37PA20261	45,000.00	Palaeontology
521	Personal computer	1	Dell	85Q7901	85,000.00	Sites & monuments
522	Personal computer	1	Dell	CNOYR41369861	54,000.00	Sites & monuments
523	Scanner	1	HP5590	CN716TR0FG	36,500.00	Sites & monuments
524	Laptop	1	Toshiba		129,500.00	Sites & monuments
525	Personal computer	1	Dell optiplex	4KL8901	85,000.00	Sites & monuments
526	Personal computer	3	Dell optiplex	SHUB65200HJ/H M/HT	304,500.00	Sites & monuments
527	Scanner with network	1	Epson 1000XL		75,000.00	Sites & monuments
528	Personal computer	1	smart	CN0R351478044 A116A9	116,000.00	Sites & monuments
529	Personal computer	1	Smart	C35NDIJ2631227 4631	116,000.00	Sites & monuments
530	Personal computer	1	dell optiplex	51A75	85,000.00	Sites & monuments
531	Personal computer	1	Dell	369F23J	69,000.00	Sites & monuments
532	Personal computer	1	Dell	194105	77,000.00	Procurement Hqs
533	Printer	1	Epson DFX 9000	GKL0013807	260,000.00	Human Resource
534	Personal computer	2	Dell dimension	HL53WIS/HQ93 WIS	124,000.00	Human Resource
535	Personal computer	1	Dell dimension	09M556-08	59,000.00	Human Resource
536	Printer	1	HP 1220C	MY2643324J	34,000.00	Human Resource
537	Personal computer	1	Dell	7607901	80,000.00	Human Resource
538	Personal computer	1	Dell	5JL8901	80,000.00	Human Resource
539	Personal computer	1	Dell	6358901	80,000.00	Procurement Hqs

### Provision of In-patient staff Medical Insurance Cover

540	Personal computer	1	Dell	G6API	80,000.00	Procurement Hqs
541	Photocopier	1	Nashuatec	H25/10100606	65,000.00	Urban Origin
542	Personal computer	1	Dell	HZ74401	80,000.00	Urban Origin
543	Television set	1	Sony "21"		32,000.00	Urban Origin
544	Refrigerator	1	Sanyo	35DNR-GYN	18,000.00	Wetlands
545	Mini Refrigerator	1	LG	8XM2M	18,000.00	IPR
546	Personal computer	1	Dell	DC9J401	85,000.00	IPR
547	Electric generator	1	Caterpillar	35B113458	250,000.00	IPR
548	Personal computer	1	Dell	D69JA01	85,000.00	IPR
549	Personal computer	1	Dell	CJL8901	85,000.00	IPR
550	Air conditioner	1	Panasonic		154,000.00	IPR
551	Laptop	1	IMAC 20"	27061093W	86,250.00	RISSEA Msa
552	Personal computer	1	Dell	UM8177KK9282	122,528.00	RISSEA Msa
553	Printer	1	P2015 laserjet	196813	33,500.00	RISSEA Msa
554	Personal computer	1	Dell	489J401	85,000.00	RISSEA Msa
555	Personal computer	1	Dell	4458901	90,000.00	RISSEA Msa
556	Laptop	1	Toshiba A135	4N24MIJ	116,000.00	MOTCO
557	Scanner	1	HP scanjet 4C/T	SG695220T8	17,500.00	RISSEA Msa
558	Printer	1	HP		33,000.00	MOTCO
559	Personal computer	1	HP		70,000.00	MOTCO
560	Personal computer	1	HP		79,000.00	MOTCO
561	Printer	1	HP	CNBW75H4P5	23,000.00	Public Relations

562	Personal computer	1	Acer	141275	55,000.00	Public Relations
563	Scanner	1	Acer	91685240PEOO	25,000.00	Public Relations
564	Laptop	2	Toshiba		250,000.00	Public Relations
565	Personal computer	2	Dell		120,000.00	Public Relations
566	LCD monitor	1	Sanyo		18,000.00	Public Relations
567	Television set	1	Sanyo		32,795.00	Public Relations
568	Personal computer	1	Dell	FNS-231	64,950.00	Public Relations
569	Personal computer	1	Dell	73TZ81J	85,000.00	CBD
570	Personal computer	1	Dell	7X7H401	80,000.00	CBD
571	Laptop	1	Toshiba	H2TZ81J	80,000.00	CBD
572	Personal computer	1	Dell		51,000.00	Gede ruins
573	Split Air conditioner	2	BTU 18000		138,000.00	Gede ruins
574	Air conditioner	3	BTU 18000		207,000.00	Fort Jesus
575	Personal computer	1	Dell		62,000.00	Fort Jesus
576	Television set	1	Sanyo		79,000.00	MOTCO
577	Photocopier	1	MITA	1635	137,900.00	Fort Jesus
578	Fax machine	1	Panasonic		20,000.00	Fort Jesus
579	Refrigerator	1	Sanyo		26,000.00	Fort Jesus
580	Geographical Positioning system	1	ETREX-30	2DV317935	28,000.00	Botanic Gardens
581	Laptop	1	HP		65,000.00	Fort Jesus
582	Personal computer	1	Dell		130,000.00	Fort Jesus
583	Projector	1	HP	HBSC225		Fort Jesus



					78,000.00	
584	Air conditioner	1	Split AC1200	CNBW74424P	45,000.00	Coordinator Coastal
585	Personal computer	1	Dell	CNBW7544NW	78,000.00	Jumba Ruins
586	Personal computer	1	Dell	B80601060274	78,500.00	MOTCO
587	Printer	1	HP laserjet	195876	23,000.00	Coordinator Coastal
588	Personal computer	1	Dell 9020	HYY54Y2	95,000.00	Director General
589	Mobile pedestal	79	panel legged 1.6m		551,815.00	Heritage Centre
590	Desk height pedestal	85			659,175.00	Heritage Centre
591	Link conference	14		wooden	86,520.00	Heritage Centre
592	Conference table	1		wooden	50,600.00	Heritage Centre
593	Reading chairs	25			83,875.00	Heritage Centre
594	Garden umbrella with foldable chairs	24			420,580.00	Heritage Centre
595	Round restaurant tables	12	Mahogany		315,840.00	Heritage Centre
596	Fax machine	1	Nashuatec 3715	SA6250CCW	146,000.00	Heritage Centre
597	Photocopier	1	Kyocera	28181345K	167,040.00	Heritage Centre
598	Personal computer	1	Dell	88245569W	69,500.00	Development
599	Freezer	1	Sony ED- 8185C	201008220	45,000.00	Coordinator western
600	Rubber boat	2	Yamaha	2020485	120,000.00	Coordinator western
601	Engine boat	2	Honda R80L8L	M461000617D	98,000.00	Coordinator western
602	Generator	1	KU-XG25M0		54,000.00	Coordinator western
603	Television set	1	Sanyo		75,000.00	Coordinator western
604	Generator	1	2.2KVA		54,000.00	Kisumu Museum

605	Photocopier	1	Nashuatec 3715	Q13040	120,000.00	Kisumu Museum
606	Television set	1	Sony KU- XG25M80	304457	75,000.00	Gede ruins
607	Air conditioner	1	200BD00ER		576,961.00	Gede ruins
608	Refrigerator	1	Sanyo	XI03136188	35,000.00	Gede ruins
609	OFDM wireless equipment	1	6HP		127,900.00	Gede ruins
610	Lawn mower	1		588120	35,000.00	Gede ruins
611	Photocopier	1	Xerox	AR5316	130,000.00	Lake Turkana Project
612	Microprocessor	1			75,000.00	Lake Turkana Project
613	Power Drill	1	water proof		63,300.00	Marine & wetlands
614	Refrigerator	1	UT31	539821	35,600.00	Marine & wetlands
615	Photocopier	1	Digital sharp	PO5118766N	140,800.00	Meru Museum
616	LCD Projector	1			114,000.00	Meru Museum
617	Camera	1	Sony		36,600.00	Uhuru Gardens
618	Deep freezer	1	6ft*3ft*2ft		154,200.00	Rabai Museum
619	Wireless phone	1		DP/SR/3130/2006	54,400.00	Rabai Museum
620	Video camera	1	Sony		50,000.00	Sites & monuments
621	DVD recorder	1	Sony	88245436W	18,900.00	Sites & monuments
622	LCD Projector	1	RDR11*720	CN884AS3813	119,400.00	Sites & monuments
623	Laptop	1	Toshiba	98025488W	85,000.00	Snake park
624	Scanner	1	HP flatbed	CNCJJ31759	35,000.00	Snake park
625	Thermal Printer	1	D630	T7250	42,000.00	Zoology
626	Laptop	1	Satelite toshiba	186243	85,000.00	Physical opera. Hqs
627	Laptop	2	Dell	KE03616		Karen Blixen

### Provision of In-patient staff Medical Insurance Cover

					190,000.00	
628	Thermal Printer	1	laserjet	14029J300CND80 22WX8	90,000.00	Karen Blixen
629	Laptop	1	Dell Inspiron	GNISQ11	95,000.00	Director General
630	Personal computer	1	Dell Optiplex		117,128.00	Physical opera. Hqs
631	Guillotine machine	1	Casio	3CQ8430MD0	65,000.00	Ornithology
632	17" TFT monitor	1	Dell	MY9174108S	29,000.00	Ethnography
633	Printer	1	HP	CNBC918049	29,000.00	Hazina Project
634	Personal computer	1	Dell	CN87T293CR	75,000.00	seeds for Life
635	Printer	1	HP	NSY08HP	66,000.00	UNESCO DASM
636	Plasma television 42"	2	Sony		150,000.00	Audio/Visual
637	Laptop	1	Toshiba	JB0823005843	130,000.00	Zoology
638	Personal computer	1	Dell	CND895RH32	74,000.00	Audio/Visual
639	Laptop	1	Toshiba U400	9FBKD229179	130,000.00	Audio/Visual
640	Laptop	1	Toshiba	7KBKBI62298	73,500.00	Exhibits
641	Refrigerator	1	VPLES7		75,000.00	Zoology
642	LCD Projector	1	HP	JB0829011748	90,000.00	Resource centre
643	Personal computer	1	Dell		90,000.00	Gede ruins
644	Laptop	1	Dell vistro1520	7129370744	150,000.00	Gede ruins
645	Laptop	1	HP Pavilion		94,500.00	Karen Blixen
646	Digital camera	1	Sony SPU402	9662FAJ	27,000.00	ICT – Hqs
647	Laptop	1	Toshiba D50 3007	50L2F4J10919296 531	162,400.00	Nairobi Museum
648	Laptop	1	Dell	3CQ8430MD0	75,000.00	Zoology
649	Laptop	1	Toshiba	439505810	83,500.00	Director General

### Provision of In-patient staff Medical Insurance Cover

650	MFP Photocopier	1		46182	120,000.00	Director General
651	Personal computer	1	Dell Optiplex		75,000.00	Director General
652	Personal computer	1	Dell Optiplex	9EBKD224315	75,000.00	CBD
653	Personal computer	1	Dell Optiplex	438113687	80,000.00	Kisumu Museum
654	Laptop	1	Toshiba	438113575	77,000.00	Administration HQS
655	Personal computer	1	Dell Optiplex 360	JB0823008454	75,000.00	Administration HQS
656	Binding machine	1		CJH2F4J	35,000.00	Administration HQS
657	DVD player	1		ICDIX720	16,500.00	Public programs
658	Personal computer	1	Dell Optiplex 360	8IL2F4J	83,500.00	Security Hqs
659	Personal computer	1	Dell Optiplex 360	SGJ947Y8ZA	83,500.00	Finance Hqs
660	Personal computer	1	Dell Optiplex 360		83,500.00	Human Resource
661	Voice recorder	1	Sony		35,000.00	Public programs
662	14" laptop	1	Dell Inspiron	46182	95,000.00	Director General
663	DVD player	5	Sony DAV 728	501-1060778-F;501-6193038	83,500.00	Public programs
664	Television set	1	Samsung 42"		66,000.00	Director General
665	Analyzer	1	Beckmann		118,000.00	Zoology
666	Camera	1	Sony	ICC50	16,000.00	Zoology
667	Refrigeration freezer with fridge with guard	1	2door Hitachi	LG 19L MS 194	296,772.00	Snake park
668	Personal computer	1	Dell Optiplex	GX360	85,000.00	Library
669	Lawn mower	1		2016816219	85,000.00	Karen Blixen
670	Printer	1	HP	CNB845MNJK	77,700.00	Central region
671	Laptop	1	Toshiba Q.		75,000.00	Animal resource IPR

672	Clinical analyzer	1	semi auto	E0595	65,000.00	Repro female IPR
673	Faxcalibur	1		4A2200/3000	272,290.00	Repro female IPR
674	Printer	1	laserjet CP1515	N394	25,000.00	Animal resource IPR
675	Heamatokrit	1	210	00ZNR0061Q8	448,200.00	General labs IPR
676	Refrigerator	1	LG		35,000.00	General labs IPR
677	Personal computer	1	Dell Optimax		85,000.00	Education
678	Personal computer	1	Dell Optiplex		90,000.00	DAHR's secretary
679	External hard	3			139,000.00	ICT – Hqs
680	Personal computer	1	Dell Optiplex	7JM3VB2	89,360.00	DG's sec Winnie
681	Laptop	1	Dell 15	3QDKH22	120,000.00	Public Relations
682	Laptop	1	Core620 GB	4X9FC82	119,000.00	Procurement – Kithaka
683	Laptop	1	Dell 15	CN-FJH22	120,000.00	Finance Namachanja
684	Laptop	1	Dell 15	BSHJH22	120,000.00	Development
685	Generator	1		PM156FE/P	34,800.00	Zoology Dr. Kioko
686	Personal computer	1	Dell Optiplex	C9C7H82	79,300.00	Procurement – Alice
687	Laptop	1	HP250	CND647BRWH	86,800.00	PR & Marketing IPR
688	Laptop	1	Lenovo	PF015CD0	77,500.00	TID IPR
689	Digital Camera	1	cannon	133072090806	52,200.00	CBD
690	Micro centrifuge	1		HSC34684	38,280.00	IPR Ecology & Conservation
691	Thermal Cycler	1		228007943	439,582.00	IPR Ecology & Conservation
692	Personal computer	1	Dell	CN-07CXPR72872-	115,935.00	Zoology

				68P-CC		
693	Personal computer	1	Dell	NJG2WB2	119,000.00	Planning Department
694	Personal computer	1	Dell Optiplex755	CNOWR979-64180-77C	79,000.00	Maroma Archaeology
695	Personal Computer		Dell Optiplex 3020	DNR0682	80,730.00	IPR Conservation
696	Personal Computer	1	Dell Optiplex 3020	GMHSG2	80,730.00	IPR Conservation
697	Garmin EXtrex20 GPS	4	EXtrex20		110,000.00	IPR Conservation
698	Power capacity bank upgrading	1			308,000.00	HQS maintenance
699	Central air condition	1			509,820.00	HQS maintenance
700	Personal Computer	2	Dell Optiplex 3020	DJL8782; CFJ8782	117,000.00	LEPID Pollinators Project
701	Personal Computer	1	Dell Optiplex 3020	8LL8782	58,500.00	Invertebrate Zoology
702	Laptop Core15 6200	1	Dell Core15 6200	N6HJ2WB2	119,000.00	Administration Manager
703	Personal Computer	1	Dell Optiplex 3020	NJG2WB2	119,000.00	Planning Department
704	Smart 49" television ultra HD	1	LG Ultra HD LED	612EGWVER713	98,200.00	Director General's office
705	Organic Shredder	1		SERJETR0025301 /11	60,000.00	Botany – Lusweti
706	Lawn Mower	1	SSOG	1511055612993	61,236.00	Botany- Lusweti
707	Printer TASKalfa 2550ci	1	Kyocera	NUZ3411541	150,000.00	Exhibits
708	Personal computer	1	Dell Optiplex 7010	07C2R4-72872-345-C62M	82,000.00	Exhibits
709	A3 paper cutter	1			56,000.00	Exhibits
710	A4 binding machine	1			65,000.00	Exhibits

711	6Bay filing cabinet	1	steel		420,000.00	Procurement
712	32" Television Digital set	5	Vitron	FL201711320475;FL201711322040; FL201711320314; FL201711320273; FL201711321500	132,500.00	Western region;Hyrax;J umba Ruins;Lamu Museum and Koobi-Fora PHS
713	Isoflurane Vaporiser	1		8087	240,000.00	IPR ASD surgery room
714	Electrophoresis System	1	OwlTMG	300131918	68,987.00	IPR Molecular laboratory
715	Nikon camera	1	Nikon D5300	9739152 and for lens:22379386	63,800.00	Bayer Zoology project Kioko
716	Personal computer	1	Dell Optiplex 7050	F5147F2	115,000.00	Computer digitization project
717	Chest Freezer	1	ZR20FARAE NN	063R48BG800038	49,000.00	Bar-coding Project
718	Nikon camera	1	Nikon D5300	Camera;9739153 lens:22379389	63,800.00	Bayer Zoology project
719	Laptop Pavillion	1	HP Pavillion	SCG71933C7	105,000.00	Afromontane project
720	Printer laserjet M227 SDN	1	HP Pro MFP	SNC3P2471I	48,000.00	Upper Tana Project
721	Laptop Pavillion	1	HP Pavillion	SCG7083779	105,000.00	Afromontane Project
722	Laptop Pavillion	1	HP Pavillion	8CG70308Q7	105,000.00	Afromontane Project
723	Upright Freezer	1	BOSCH	GSN36VL30G(01)	134,730.00	Peer Animals Project
724	Laserjet Printer M477FDN	1	HP	VNBKK7H3HM	83,000.00	Upper Tana Project
725	Personal computer	1	Dell optiplex 3040	2NRO682	105,000.00	Dr. Mwachala's Tropical project
726	Micro pipettes	5	Gilson's	PI0-MM22748;P20-mm23252;PI00-MC20328;P200-	812,500.00	USAID Peer Animals Project

### Provision of In-patient staff Medical Insurance Cover

				MC24063;P1000 -MM25540		
727	Laserjet Printer	1	Pro 400M477FD N	VNBKK7H3HM	83,000.00	Upper Tana Project Dr. Terer
728	Lenovo IT Laptop	1	Lenovo	PFO-WSFUB	125,000.00	Dr. Terer
729	Personal Computer	1		8KKKC82	58,500.00	Bayer Project Dr. Kioko
730	A3 Scanner Flatbed	1	Mustek flatbed	D6C748T00022	180,000.00	Camp Project Dr. Peris Kamau/Karimi
731	21" 550 Lawn Mower	1	550 Murray	SUM0026483	75,000.00	Maintenance Hqs Paul
732	Canon Photocopier	1	Canon Image	WDUI0782	145,000.00	Director General
733	HP Scanjet Scanner	1	HP	CN69GB10V3	95,000.00	Director General
734	Printer	1	Laserjet 7110	CN7156ROPY	21,000.00	Director General
735	Tovaste loud speaker	1	Tovaste	PS-115BT(LED)	25,000.00	Director General
736	Nikon Camera	1	P900 Nikon	I0018869	65,000.00	KEHTI Mombasa
737	Personal Computer	1	Dell Inspiron 15 5000Series	FYYHPE2	80,000.00	NNM
738	Personal Computer	1	Dell Inspiron 15 5000 Series	14BJPF2	80,000.00	Audio Visual
739	42" Smart LED Television	1	Smart LED	0014PW400857	85,000.00	NNM
740	Laser Printer PRO 400	1	MFP M477	8879338341	83,000.00	Audit - Secretary
741	Personal Computer	1	Dell 3050	BJJVCL2	75,000.00	Procurement Kariuki
742	Epson printer	1	Epson 3060	X4PT034500	24,400	Karen Blixen

**Provision of In-patient staff Medical Insurance Cover**



743	Personal Computer	1	Dell 350	CN-OM3NR4- WSC00-8AD- 00XF	110,000.00	Herpetology- Muchai
744	Nikon D70DSLR Camera	1	Nikon	2106059	170,000.00	JRS Project Botany
745	Nikon Lens AF-S- 50MM	1	Nikon	3495349	45,000.00	JRS Project Botany
746	Garmin GPS Map64S	1	Garmin	38P37691I; 38P376998	80,000.00	JRS Project Botany
747	Printer L5755DW MFP Mono	1	Brother	E75672M6N3467 508KP807SAU	73,000.00	JRS Project Botany
748	Think Pad Docking Station	2		M3F08X7C; M3F06F1B;	79,000.00	JRS Project Botany
749	Lenovo CoreI7 Laptop	1	Lenovo T480S	PF184Z5B	185,600.00	JRS Project Botany
750	Lenovo CoreI5 Laptop	1	Lenovo E480	PC0Z76UP	81,200.00	JRS Project Botany
751	Camera Sony	1	Sony W830	S01-4976330-1	18,000.00	Uhuru Gardens
752	Lounge chair 5Seater		Fabric		174,000.00	Board Chairman
753	Laptop	1		G421QW32	115,000.00	Marketing
754	6KVA smart UPS	1	6KVA	83621807100342	198,347.00	ICT - HQs
755	Laserjet PRO MFP Printer	1	HP M477	VNBKL-63057	84,100.00	RISSEA Munira
756	Printer HP color	1	HP	VNBKL-570NZ	75,000.00	Legal Office
757	Security under search mirror	1			17,000.00	Security - Kamande
758	Personal Computer	1	Dell Optiplex 7050	2K6YCL2	125,000.00	Legal Office
759	Personal Computer	1	Dell Optilex 3050	6QH8N2	87,830.00	Procurement- Omanwa
760	Wireless keyboard	1	Apple Magic	MLA22B/A	80,000.00	Public Relations

### Provision of In-patient staff Medical Insurance Cover

761	Personal Computer	1	Dell Optiplex 3020	SST3VB2	58,500.00	KIZ Project Mammology
762	Sony ICD PX Recorder	1	Sony PX470	I12973	15,000.00	KIZ Project Herpetology
763	EG Honda Generator	1	Honda GX 80D	I020390	40,000.00	KIZ Project Herpetology
764	Laptop Computer	1		5CG64I2W9P	135,000.00	Uhuru Garden's Manager
765	HP Scanjet scanner flatbed	1	HP	CNTBIAIIN4	38,200.00	Herpetology Dr. Malonza
766	BOSCH Upright Freezer	1	BOSCH	509030505522000 396	129,995.00	Herpetology
767	GPS garmin Etrex 30X	1	Garmin	471114464	37,000.00	SAJOREC Dr. Mwachala
768	Inverter with Air conditioning Unit	1	Samsung AC180	0DWAPA038000 44	1,260,000.00	Dr. Manthi Earth Sciences
770	Air conditioner	1	ARMCO	AAC24PCR/1706 00021	88,000.00	Lamu Museum
771	Air Conditioner	1	ARMCO	AAC24PCR/1706 00020	88,000.00	Lamu Museum
772	Camera Nikon	1	Nikon D5300	9792871	65,000.00	Lamu Museum
773	Generator	1	ELEMARK 7.0KVA	GCBBDT-158147	342,000.00	Lamu Museum
774	Air Conditioner	1	ARMCO	AAC24PCR/1706 06629	88,000.00	Lamu Museum
775	D-LINKS I260	2		QRS34L51B00077 4;773775	218,000.00	ICT HQs
776	GPS Garmin	1	Etrex 30X	471114472	35,496.00	SAJOREC Dr. Mwachala
777	GPS Garmin	1	Etrex 30X	471092831	35,496.00	AWHF KAYA project
778	Epson Printer L382	1		CIICF43403	24,360.00	AWHF KAYA project
779	Personal Computer	1		3BORCT2	98,000.00	Dr. Malonza
780	HP Printer M426	1	M426 FDN	F6W14A	58,000.00	Muchai Herpetology
781	Personal Computer	1	Dell	CN-OVCX8C728725 7H	30,000.00	Natural Products
782	Fire Resistant cabinet	2	Steel	steel	290,000.00	Legal Office

### Provision of In-patient staff Medical Insurance Cover

783	Laptop Dell	1	Dell Latitude	GF4RDT2	129,688.00	Dr. Khayota
784	Personal Computer	1	Lenovo	MPIAS256	135,000.00	USAID Peer Plant A. Lusweti
785	Personal Computer	1	Lenovo	MPIAS23V	135,000.00	USAID Peer Plant A. Lusweti
785	Personal Computer	1		8MRG172	75,000.00	Dr. Jefwa
786	Epson Projector	1	Epson	X4GB9X00987	52,900.00	Dr. Terer Upper Tana
787	Dell Computer	2	Dell 3060	CLSR6T2; CLVW6T2	162,500.00	"
788	Printer Laserjet	1	Pro500 MFP	CNCKMCY07N	198,980.00	Director General
789	Printer Laserjet	1	Pro M479 fdn	CNBMM7M271	70,000.00	Prof Gikungu
790	Printer laserjet	1	Pro M181 FW	VNCAG27360	46,400.00	Linda Mboya
791	Shredder	1	Feloves auto	CRC49631	295,000.00	DG's office
792	Computer server	1	Dell R730	336MKB2	367,920.00	Dr. Siro Masinde
793	Laptop	1	Dell 7773	9TNWWN2	208,568.00	KCAP Malaki
794	Printer laserjet	1	Bosch	902335336	55,680.00	"
795	Laptop	1	Dell	31834388	133,168.00	CITES - Dr. Khayota
796	Dell computer	1	Dell	SBNLZT2	72,000.00	KEHTI Msa
797	Compact digital rocker	1			86,200.00	Snakebite project
798	Pipette motorized	1		RE10247	65,000.00	"
800	Drying rack	1	Wire		97,440.00	"

### Provision of In-patient staff Medical Insurance Cover

801	Freezer with racks	1		F535J1331404	2,364,851.00	"
802	Liquid Nitrogen Dewar	1		19365RKNO	781,000.00	"
803	Dry Bath	1		0351603119040036	145,000.00	"
804	Fluorometer	1			304,326.00	"
805	Radio walkie talkie	4	Motorola DP40	752TVK0Q96; 752TVJE655; 752TVKOM91;  752TVMR950	126,208.00	Administration/ Security IPR
806	Dual sensor Biometric machine	1		6563161900005	142,000.00	"
807	Laptop	1	HP	5CD812GSD	94,000.00	Procurement IPR
808	Laptop	1	HP PRO Book	5CG9022AMJ	107,500.00	Director IPR
809	Personal computer	1	HP	SGH538PR4J	76,500.00	Administration IPR
810	Centrifuge & accessories	1		0011804-001	2,036,283.00	Snakebite Project
811	PCR machine with laptop	1	Real time	272122030562	3,393,660.70	"
812	Magnetic stand	1			435,363.50	New Nyani House
813	Cold room cabinet	1	Stainless steel		962,160.00	Nyani house IPR
814	Freezer Upright	1	-86C	100023194A004	1,700,000.00	Snakebite project
815	Precision Balance	1		B932068812	262,000.00	"
816	Gel documentation system	1		20200279	2,020,325.65	"

817	12 multi channel pipette	1		G48022J	151,728.00	"
818	Motorised pipette Aid	1		QN10177	65,000.00	"
819	Laptop	1	Lenovo T490	PC-IFQYQA	248,727.50	ICT IPR
820	Laptop	1	Lenovo T490	PC-IFQYQF	248,727.50	"
821	Laptop	1	Lenovo T490	PC-IFQYQ9	248,727.50	"
822	Personal Computer	1		PC-IANHSE	240,296.00	ICT IPR
823	24 BTU condition Unit	1			348,000.00	Nyani house
825	200 KVA power regulator	1		2002082	2,302,800.00	Maintenance IPR
826	Cold Room	1		1687008741	4,649,367.00	Nyani House IPR
827	1.5KVA power inverter	1			284,650.00	Resource centre IPR
828	Washing machine	1			84,990.00	Nyani house IPR
829	Refrigerator	1		OFX94DAN400004N	75,990.00	"
830	Refrigerator	1		OE3JADAN5009	95,395.00	Nyani house IPR
831	Refrigerator	1		OE3J4DAN500123Y	75,990.00	New Nyani House
832	Refrigerator	1		OE3J4DAN500104F	75,990.00	"
833	P.H. Meter	1	Benchtop	X51318	119,439.00	"
834	Spectrophotometer with laptop	1	nanodrop	U421: GFDG943	2,932,755.00	"

835	Refrigerator	1		810000014444418 01	584,710.00	"
836	Refrigerator	1		806000014444418 01	584,710.00	"
837	Refrigerator	1		810000054444418 0	584,710.00	"
838	Upright Freezer	1		07052000987	228,804.00	"
839	Upright Freezer	1		07052000360	228,804.00	"
840	Centrifuge with Rotop	1	bench	C3200E90415000 5	124,474.00	"
841	Vortex Mixer	1		545823	34,922.00	New Nyani House
842	Thermomixer	1		5382JG93339	431,010.00	"
843	Thermomixer with thermostat	1		5362JL809636	89,320.00	"
844	Mini Block	1		A061-BSH200- 07472	45,668.00	"
845	Dry Bath	1		034-16031- 19090001	92,857.00	"
846	Microcentrifuge	1		5452JH307217	155,415.00	"
847	Microcentrifuge	1		5452JH207287	155,415.00	"
848	Analytical Balance 220g(0.1mg)	1		C008028801	186,513.00	"
849	Ice maker	1		DD015901	515,890.00	"
850	Dell vistro Laptop with web camera	1	Dell Vistro	CND040102B; 2022625282419	120,060.00	DASM GERDA Project
851	Laptop HP Intel	1	HP Intel	SCG027B38V	92,800.00	Education – Calleb
852	Tablet Samsung LTE	1	Samsung	R9WNCOL2TZJ	18,000.00	Education - Mwanaima
853	Tablet Samsung LTE	1	Samsung 4GT295	R9WNCOL2W WJ	18,000.00	Education - Mwanaima
854	Laptop Elite book	1	MS/256SSD	BCAL9100CDF35	45,000.00	Education -

### Provision of In-patient staff Medical Insurance Cover

	core			OBDBR		Helen
855	Laptop Elite book core	1	MS/256SSD	AI50614493	45,000.00	Education - June
856	HP Scanjet PRO 2500	1	HP	CN9B5A102D	39,000.00	C heritage – Lydia
857	Sony Projector	1	Sony VPL4200	7001913948	135,000.00	NPI
858	Dell Computer	1	Dell	JIVX5P2	100,000.00	C heritage- Lydia
859	Dell Computer	1	Dell 3070	065YSE	96,400.00	NPI
860	Dell Computer	1	Dell 7010	5YOKG03	130,500.00	CBD – Dr. Terer
			<u>GRAND TOTAL</u>		<u>120,407,468.00</u>	

❖ 2022- 2024F/Y : Values to be provided prior to commencement of the fiscal year.

## APPENDIX II

### FIRE AND PERILS

#### INTEREST AND SUM INSURED:

1. Kabarnet Museum		KES. 6,289,180.00
2. Kisumu 3 <sup>rd</sup> Gallery		KES 10,422,066.40
1. Karen Blixen Building		KES 5,000,000.00
2. Koitalel Arap Samoei Gallery		KES 6,264,621.00
3. Nairobi Snake Park		KES 38,000,000.00
4. Rissea Building		KES 27,000,000.00
5. Kisumu Administration Building		KES 3,500,000.00
6. Heritage Building		KES 49,257,861.00
7. Main Museum Building		KES 105,890,000.00
8. Cafeteria Building at Uhuru Gardens		KES 16,300,000.00
9. Animal House and Ancillary Facility IPR		KES 23,752,102.00
10. Ndemi Road flats	K	ES 270,000,000.00
11. Hamza flats		KES 15,000,000.00
	<b>TOTAL</b>	<b>KES. 542,675,830.00</b>



APPENDIX III

i. PRIVATE/COMMERCIAL MOTOR VEHICLES

No	Vehicle Reg. No.	Make /Model	Rating (cc)	YOM	Engine Number	Chassis Number	Value (KShs.)	Location
1.	KDA 728P	Nissan Urvan E26	2488	2021	YD25093103 B	JNIUC4E26Z00 40216	5,950,000.00	NPI - HQS
2.	KCT 260Y	Toyota Prado TX	2986	2014	5L-6236483	JTEBD9FJ-90K013704	2,350,000.00	FORT JESUS
3.	KCT 176 Y	Toyota Rush	1496	2019	2NR-F863926	MHKE8FB300K 004994	2,920,000.00	NMK HQS
4.	KCP 664K	Ford Everest	2200	2018	QJ2LJMJM1256 4	6FPJXXMJWJJ MI2564	5,097,450.00	NMK HQS
5.	KCP031 K	Toyota L/C VXL	3000	2019	IKD-2854546	JTEBH3FJ10K21 4630	11,368,000.00	NMK HQS
6.	KCK 321U	Yamaha DT125	125	2017	3TT – 226333	DE02X-103584	409,132.00	NMK HQS
7.	KCK 189U	Yamaha DT125	125	2017	3TT – 226309	DE02X-103560	409,132.00	NMK HQS
8.	KCH 491Q	Nissan NP 300	2488	2016	YD25644713 T	ADNCPUD22Z0 056301	2,900,000.10	NMK HQS
9.	KCH 490Q	Nissan NP 300	2488	2016	YD25645794 T	ADNCPUD22Z0 056298	2,900,000.00	NMK HQS
10.	KCH 489Q	Nissan NP 300	2488	2016	YD25645782 T	ADNCPUD22Z0 056300	2,900,000.00	NMK HQS
11.	KCH 488Q	Nissan NP 300	2488	2016	YD25644120 T	ADNCPUD22Z0 056245	3,008,315.10	NMK HQS
12.	KCH 487Q	Nissan NP 300	2488	2016	YD25642223 T	ADNCPUD22Z0 056238	2,680,000.00	FORT JESUS
13.	KBW 610V	Toyota RAV4	1990	2003	1AZ-4200450	ACA21-0161954	575,000.00	NMK HQS
14.	KBR 646U	Nissan Almera	1500	2012	HR15760269 A	MDHBBANI7Z0 002500	525,000.00	NMK HQS
15.	KBR 645U	Nissan Almera	1500	2012	HR15765436 A	MDHBBANI7Z0 002788	750,000.00	NMK HQS
16.	KBQ 816C	Toyota L Cruiser	4164	2001	IHZ-0365054	JTERB71J-000009312	550,000.00	Maralal
17.	KBN 513E	Nissan Navara	2488	2010	282670T	MNTCCUD40Z 0010793	1,750,000.00	FORT JESUS
18.	KBL 437G	Toyota ZRE152	1798	2010	2ZR0222862	AHTLC58EX030 19593	1,350,000.00	NMK HQS

19.	KBG 964C	Toyota LAN25	2494	2009	2KD7744507	AHTFR22G1060 21560	1,450,000. 00	FORTJES US
20.	KBG 399C	Toyota Hilux	2494	2009	2KD7747000	AHTFR22G906 021984	1,450,000. 00	NMK HQS
21.	KBB 280S	Mercedes Unimog	5675	1984	353941-10- 818024	435115-60- 120994	850,000.0 0	FIELD SCHOO L - NMK HQs
22.	KAY 633V	Nissan J84	3153	2007	QD32249835	JNICJUD22Z00 88821	475,000.0 0	GEDE RUINS
23.	KMDY4 27B	Motor Cycle	100	2016	DUZWGB34 707	MD2A18AZ4G WB72582	105,000.00	GEDE RUINS
24.	KAW 911Z	Nissan J84	3153	2007	QD32241480	JNICJUD22Z00 85158	1,192,000. 00	KISUMU
25.	KAW 537Z	Toyota NZE120	1299	2007	2NZ4505086	JTDBW23E6001 36661	675,000.0 0	NMK HQS
26.	KAW 519Z	Toyota LAN25	2986	2006	5L-6011791	AHTFK22G9030 11297	1,250,000. 00	KOOBIF ORA
27.	KAW 480Z	Toyota LAN25	2986	2006	5L-6009690	AHTFK22GX03 010983	1,250,000. 00	GEDE RUINS
28.	KAL 132U	Toyota L Cruiser	4200	1999	IHZ- 0299465	HZJ75-0053539	890,000.0 0	NMK HQS
29.	KAL 121U	Toyota Hiace	2000	1999	1RZ2040185	RZH114- 8002472	605,000.0 0	NMK HQS
30.	KAH 392F	L/Rover Defender	2495	1996	16L41231A	SALLDHMF7TA 986273	540,000.0 0	KOOBIF ORA
31.	KZG 389	M/ Benz 768	5675	1989	928680	423646	635,000.0 0	NMK HQS - PALEO

ii. MOTOR CYCLES

NO.	VEHICLE REG NO.	MAKE /MO DEL	ENGINE NUMBER  (YEAR OF MANUFACT URE IN BRACKETS)	RATING (CC)	CHASSIS NUMBER	VALUE (KSHS.)	LOCATION
1	KCK 321U	Yamaha DT12	3TT226333  (2017)	125	DE02X103584	500,000	NMK HQS

		5					
2	KMDY4 27B	Motor Cycle	DUZWGB3470 7 (2016)	100	MD2A18AZ4G WB72582	120,000	KIPEPEO
3	KCK 189U	Yamaha DT12 5	3TT226309 (2017)	125	DE02X103560	500,000	NMK HQS
4	KAW 433Z	Yamaha DT12 5	3TT-158853 (2007)	125	DE02X036104	120,000	FORT JESUS
5	KAW 432Z	Yamaha YD110	21B1003032 (2007)	110	ME1FE43C3720 03032	120,000	FORT JESUS

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